



Homeowner Lead & Copper Tap Sample Collection Procedures

These samples are being collected to determine the levels of lead and copper in your tap water. This sampling effort is required by the U.S. Environmental Protection Agency and the State of Delaware and is being accomplished through the cooperation of public water system customers like you. Review the following directions prior to collection of the sample.

1. Public water system representatives will make advance arrangements with the customer to coordinate the sample collection event. Dates will be set for sample kit delivery and pick-up by public water system representatives.
2. There must be a **minimum of 6 hours** during which there is no water used from the tap the sample is collected from and any taps adjacent or close to that tap. The public water system recommends collecting a sample after convenient periods of not using the tap, such as early morning or upon returning home in the evening.
3. A kitchen or bathroom cold-water faucet is to be used for sampling. Use a faucet that has been in recent general use by your household. If you have a water softener on your kitchen tap, collect your sample from the bathroom tap that is not attached to a water softener if possible. **Do not remove aerators prior to sampling.** Prior to filling the bottle, **DO NOT FLUSH ANY WATER FROM THE FAUCET.** Place the opened sample bottle below the faucet and gently open the cold water tap. Fill the sample bottle to the line marked "1000-mL" and turn off the water.
4. Tightly cap the sample bottle and place it in the sample kit provided. Review the sample kit label at this time to ensure that all information on the label is correct.
5. **IF ANY PLUMBING REPAIRS OR REPLACEMENTS HAVE BEEN DONE IN THE HOME SINCE THE PREVIOUS SAMPLING EVENT, NOTE THIS INFORMATION ON THE LABEL AS PROVIDED. ALSO NOTE IF YOUR SAMPLE WAS COLLECTED FROM A TAP WITH A WATER SOFTENER.**
6. Place the sample kit outside of the residence in the location of the kit's delivery so that public water system representatives may pick up the sample kit.
7. The public water system will provide results from this monitoring effort to participating customers when reports are generated for the State. However, if excessive lead and/or copper levels are found, immediate notification will be provided (usually 10 business days from the time of sample collection).

Call _____ at _____ if you have any questions regarding these instructions.

| TO BE COMPLETED BY PUBLIC WATER SYSTEM CUSTOMER | | |
|---|-------------|-------------|
| Water was last used: | Time: _____ | Date: _____ |
| Sample was collected: | Time: _____ | Date: _____ |
| I have read the above directions and have taken a tap sample in accordance with these directions. | | |
| _____ | _____ | _____ |
| Signature | | Date |