



CCR Compliance Checklist

System Name: XXX PWS ID# DE0000###

_____ Acceptable, see comments (if present) _____ Not Acceptable/Do Over/Resubmit

Y/N or N/A	Required Information Topic	Comments
	1. CCR delivered to customers AND ODW by July 1 st Certificate of delivery to ODW by July 10 th	

Item 1: Required Information about the Water System		
	2. Name of water system, phone number of a contact person who can provide more information and answer questions (Page 7 & 8 in <i>Preparing your Drinking Water CCR</i>)	
	3. Information on public participation opportunities (Page 8 in <i>Preparing your Drinking Water CCR</i>)	

Item 2: Source(s) of Water		
	4. Type of water source, general location of source and common name of source if applicable (e.g. name of river or aquifer) (Page 8 in <i>Preparing your Drinking Water CCR</i>)	
	5. Availability of source water assessment (Page 8 in <i>Preparing your Drinking Water CCR</i>)	
	6. Information on significant sources of contamination, if available. It is required to add a brief summary of the system's susceptibility to potential sources of contamination. (Page 8 & 9 in <i>Preparing your Drinking Water CCR</i>)	

Item 3: Definitions		
	7. Required: MCL & MCLG (Page 9 in <i>Preparing your Drinking Water CCR</i>)	
	8. Required if applicable: TT, AL, MRDL, MRDLG, (Page 9 in <i>Preparing your Drinking Water CCR</i>)	

Item 4: Reported Levels of Detected Contaminants		
	9. Table summarizing data on detected regulated and unregulated contaminants. Violations/exceedances must be highlighted. (Pages 10-17 in <i>Preparing your Drinking Water CCR</i>)	
	9a. Contaminant regulated by MCL or MRDL? Then: MCL or MRDL expressed as a number ≥ 1.0 and MCLG or MRDLG same (Page 11, #1 & 5 in <i>Preparing your Drinking Water CCR</i>)	
	9b. Contaminant regulated by TT? Then: TT instead of MCL and N/A in place of MCLG when no MCLG is listed (Page 11, #2 & 5 in <i>Preparing your Drinking Water CCR</i>)	

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	9c. Lead and Copper: Use separate table for L&C. Report the 90 th percentile value of the most recent round of sampling <i>and</i> the number of sites that exceeded the action level. Non-detects may be reported for L&C only. (Page 13, #5e in <i>Preparing your Drinking Water CCR</i>)	
	9d. Lead or Copper 90 th percentile AL exceedance: include health effects statement and explanation of steps taken to correct the issue.	
	9e. Contaminant unregulated (UCMR)? Then: report <i>average level</i> and <i>range</i> . (Page 12, #4a in <i>Preparing your Drinking Water CCR</i>)	
	9f. <i>Detected</i> , regulated contaminants: report highest level detected and range alongside MCL & MCLG. (Page 12, #5a in <i>Preparing your Drinking Water CCR</i>)	
	9g. Bacteria: <i>E.coli</i> : report total number of positives in that year. Do not report total coliform bacteria in the CCR. (Page 13, #5f in <i>Preparing your Drinking Water CCR</i>)	
	9h. TTHM & HAA5 (Page 12c in <i>Preparing your Drinking Water CCR</i>)	
	9i. Turbidity: If turbidity is regulated as a TT, then include a statement explaining the reasons for measuring turbidity. (Page 13, #5d in <i>Preparing your Drinking Water CCR</i>)	
	9j. Gross alpha and combined radium: Do not report numbers less than 3.0 for gross alpha and 1.0 for combined radium.	
	9j. Beta Emitters (for Surface Water Systems only) Use 50 pCi/L in the MCL column rather than 4 mrem/yr. Exceedance? See p. 27 in EPA State Implementation	
	9k. Nickel (MCL = 100 ppb), Fluoride (MCL = 2.0 ppb), or MTBE (MCL = 10 ppb)	
	10. Known or likely source of each detected contaminant (Page 16, #5j in <i>Preparing your Drinking Water CCR</i>)	
	11. Health effects language and explanation for any violations or exceedances (length of violation, health effects, actions taken to address the violation/exceedance). This information must not be in the table but close to it. (Page 16, #5k in <i>Preparing your Drinking Water CCR</i>)	
	12. Required unspecific text for <i>detected</i> contaminants monitored less than once per year: <i>The state allows us to monitor for ...</i> (Page 11 in <i>Preparing your Drinking Water CCR</i>)	
	12a. Contaminant not detected? Do not include in the report. (all rules above specify <i>detected</i> contaminants) (Page 10, in <i>Preparing your Drinking Water CCR</i>)	
	12b. The calendar year of the report must be noted in report or table(s). Data from previous years must be noted in the table(s) with the year sampled. (Page 11, in <i>Preparing your Drinking Water CCR</i>)	

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Item 5: Information on Monitoring for <i>Cryptosporidium</i>, Radon and Other Contaminants		
	13. Cryptosporidium present? Then: warning for vulnerable populations, non-specific language. (Page 17-19 in <i>Preparing your Drinking Water CCR</i>)	
	14. Radon detected? Then: explanation of radon and its presence, non-specific language. (Page 17-19 in <i>Preparing your DW CCR</i>)	
	15. Unregulated other contaminants present during voluntary monitoring? Then: explanation suggested, though not required. (Page 17-19 in <i>Preparing your Drinking Water CCR</i>)	

Item 6: Compliance with Other Drinking Water Regulations		
	16. Explanation of violations, potential health effects and steps taken to correct the violation (Page 19-22 in <i>Preparing your Drinking Water CCR</i>)	
	17. Special notices for GWR (Page 19-22 in <i>Preparing your Drinking Water CCR</i>)	

Item 7: Variances and Exemptions		
N/A	18. Explanation of variances/exemptions if applicable (Page 22 in <i>Preparing your Drinking Water CCR</i>)	Not Applicable in Delaware

Item 8: Required Educational Information (specific language)		
	19. Required specific: <i>Drinking water, including bottled water...</i> (Page 22 in <i>Preparing your Drinking Water CCR</i>)	
	20. Required specific: <i>Some people may be more vulnerable...</i> (Page 23 in <i>Preparing your Drinking Water CCR</i>)	
	21. Required non-specific: <i>The sources of drinking water (both tap water and bottled water) include rivers...</i> (Page 23 in <i>Preparing your Drinking Water CCR</i>)	
	22. Required specific: <i>If present, elevated levels of lead can cause serious health problems...</i> (Page 25 in <i>Preparing your Drinking Water CCR</i>)	
	23. Arsenic required specific if detected above 5 ppb but \leq 10 ppb: <i>While your drinking water meets EPA's standard for arsenic...</i> (Page 24 in <i>Preparing your Drinking Water CCR</i>)	
	24. Nitrate required specific if detected above 5 ppm but \leq 10 ppm: <i>Nitrate in drinking water at levels above 10 ppm is a health risk...</i> (Page 24 in <i>Preparing your Drinking Water CCR</i>)	

References as noted above:

Preparing Your Drinking Water Consumer Confidence Report, Guidance for Water Suppliers, EPA, April 2010. This reference book is available at the following web address:

<http://www.dhss.delaware.gov/dhss/dph/hsp/files/odwccrprep.pdf>

Y/N or N/A	Required Information Topic	Comments
State of Delaware Regulated Analytes (for systems with more than 500 service connections)		
	<p>25. For detected unregulated analytes for which monitoring is required (except <i>Cryptosporidium</i>), the table(s) must include the average and range at which the contaminant was detected. [40 CFR141.153(d)(7)], 4.3.3.4.7 (Do not report non-detects. If the contaminant was sampled <i>less</i> than 5 years ago <i>and</i> detected <i>and</i> has not been sampled since, include that data in the table.)</p>	
	<p>25d. Delaware Secondary Drinking Water Standards (SMCLs) Aluminum = 0.05-0.2 mg/L Chloride = 250 mg/L (250 ppm) Color = 15 color units Corrosivity = noncorrosive Foaming Agents = 0.50 mg/L Iron = 0.30 mg/L (300 ppb) Manganese = 0.05 mg/L (50 ppb) Odor = 3 threshold odor number pH = 6.5 – 8.5 Silver = 0.1 mg/L Sulfate = 250 mg/L (250 ppm) Total Dissolved Solids (TDS) = 500 mg/L Zinc = 5 mg/L</p>	
Office of Drinking Water Recommended CCR Items		
--	29. Included misleading or erroneous statements	
	30. Date of report	
--	31. Avoid stating that your drinking water <i>is</i> safe, or similar language as this may represent an unwarranted liability on your part.	
Assessments: Level 1 and Level 2		
	<p>For triggered assessments, your CCR must include:</p> <ul style="list-style-type: none"> • Definition of the appropriate assessment • Number of assessments required and completed • Corrective action(s) required and completed • Reasons for conducting the assessment(s) • Whether the systems failed to complete any required assessments or corrective actions. • Health effects language 	