

# DELAWARE'S CHILDREN WITH MEDICAL COMPLEXITY ADVISORY COMMITTEE

January 12, 2021

9:00 -11:00

## Meeting Notes

<b>Welcome and Roll Call</b>	<ul style="list-style-type: none"> <li>• DMMA Director and CMCAC Chair, Stephen Groff welcomes everyone. Attendees announce their presence via the chat box.</li> </ul>
<b>Review of CMCAC Charter and Guiding Principles</b>	<ul style="list-style-type: none"> <li>• Kimberly Xavier gave a brief review of the CMCAC Charter and Guiding Principles.</li> </ul>
<b>Review of 2020 Accomplishments</b>	<ul style="list-style-type: none"> <li>• Kimberly Xavier reviewed the 2020 Year-End Report and asked for Committee members to review and provide feedback at a later date.</li> </ul>
<b>Skilled Home Health Quarterly Report</b>	<ul style="list-style-type: none"> <li>• Kimberly gave a summary on the following:               <ul style="list-style-type: none"> <li>○ The workgroup continues to meet virtually due to the pandemic.</li> <li>○ DMMA along with a parent representative of the CMCAC presented at the national ADvancing States Home and Community Based Services (HCBS) Conference, highlighting the work done on the Family Satisfaction Survey.</li> <li>○ The Workgroup has collaborated with the University of Delaware on the PDN Workforce Capacity Study and members provided key input into the Study.</li> <li>○ The Workgroup has finalized the Family Satisfaction Survey.</li> <li>○ Workgroup members provided input into the Family Satisfaction Survey tool, which resulted in a reduction in overall survey items and changes in key areas.</li> <li>○ Final Human Subject Review Board (HSRB) approval was received for the Family Satisfaction Survey tool.</li> <li>○ Upcoming activities                   <ul style="list-style-type: none"> <li>▪ Finalize and post the MCO PDN Welcome Letter and What to Expect Letter on the CMC Website.</li> <li>▪ Develop a 2021 work plan based upon CMCAC priorities.</li> <li>▪ Distribute the Family Satisfaction Survey.</li> <li>▪ Continue Work on the PDN Workforce Capacity Study.</li> </ul> </li> <li>○ Upcoming SHHN workgroup meeting are on 1/19/21 and 2/2/21.</li> </ul> </li> </ul>
<b>Data Workgroup Quarterly Report</b>	<ul style="list-style-type: none"> <li>• Kimberly gave a summary on the following:               <ul style="list-style-type: none"> <li>○ Workgroup remained on hiatus; however, work on the Family Satisfaction Survey continued under the purview of the Skill Home Health Nursing Workgroup.</li> <li>○ Data workgroup will develop a work plan based upon CMCAC 2021 priorities.</li> </ul> </li> </ul>

<p><b>2020 End of Year Summary Report</b></p>	<ul style="list-style-type: none"> <li>● Kimberly gave a high-level overview of what the report will look like: <ul style="list-style-type: none"> <li>○ Discussed having a draft for this meeting, no draft was printed</li> <li>○ Will be approximately 8 pages long with a table of contents</li> <li>○ Will discuss how the work was organized for 2019, the objectives and a summary of each objective, and the progress made towards them</li> <li>○ An overview of the objectives for 2020 will also be included in the report</li> <li>○ Kimberly will share the draft with CMCAC and will ask for feedback by the end of January 2020</li> </ul> </li> </ul>
<p><b>PDN Workforce Capacity Study Update</b></p>	<ul style="list-style-type: none"> <li>● Mary Culnane from the University of Delaware shared the following: <ul style="list-style-type: none"> <li>○ Study design to look at nurses in home care. <ul style="list-style-type: none"> <li>▪ Survey tool will include interviews with stakeholders from various backgrounds i.e. nurses, PDN agencies and families.</li> <li>▪ Will also include nurses who opted not to go into home care and find out why.</li> </ul> </li> <li>○ The research team will step-back the timeline for the family survey so that families do not confuse this study with the Family Satisfaction Survey study.</li> <li>○ The survey questions for the Study were developed based upon input from the SHHN workgroup, literature reviews and websites.</li> <li>○ The team has submitted the HSRB draft to DMMA for a preliminary review.</li> </ul> </li> </ul>
<p><b>Family Satisfaction Survey Update</b></p>	<ul style="list-style-type: none"> <li>● Cathy Coddington of Vital Research shared the following: <ul style="list-style-type: none"> <li>○ Research team has ensured language assistance for families who do not speak English or Spanish.</li> <li>○ Family Satisfaction Survey reminder cards have been sent and are open until the end of February.</li> <li>○ Warm introductions to the survey are needed to hear from as many families as possible.</li> </ul> </li> </ul>
<p><b>Review of 2021 Priorities</b></p>	<ul style="list-style-type: none"> <li>● Kimberly Xavier gave an overview of the 2021 CMCAC Priority List and will focus on accomplishing the following: <ul style="list-style-type: none"> <li>○ Strengthening the network of home health providers.</li> <li>○ Evaluation of home-based therapies as it relates to physical therapy; speech therapy; occupational therapy etc. and determine what works and does not work.</li> <li>○ Development of another workgroup that will work to improve the work of other home care providers i.e. speech language, occupation therapists, physical therapists etc.</li> <li>○ Developing resources for families and children with medical complexity.</li> <li>○ Looking for feedback and recommendation on the priority list from Advisory Committee.</li> </ul> </li> </ul>
<p><b>Covid-19 Update and Discussion</b></p>	<ul style="list-style-type: none"> <li>○ Olga Goncharova-Zapata stated that children are left behind and COVID shows all the cracks in the system.</li> <li>○ Maria Olivero asked will family of CMC get the vaccine. <ul style="list-style-type: none"> <li>▪ Steve Groff responded stating that DMMA is working closely with the federal government and DPH on vaccine rollout measures. <ul style="list-style-type: none"> <li>✓ Currently includes healthcare workers, high-risk individuals and people 65 and older.</li> <li>✓ Problem with the vaccine rollout is that many people are in need of the vaccine but cannot get it at the moment.</li> <li>✓ May be unwise to vaccinate one person of a whole family.</li> </ul> </li> </ul> </li> <li>○ Dr. Mpsai raise concerns that children are not being thought of for the vaccine; but home health care providers, even parents are moving up the list.</li> </ul>

	<ul style="list-style-type: none"> <li>▪ Steve Groff responded stating that vaccines are not being developed for children and pediatric leaders are in the process for raising awareness of the needs of this population.</li> <li>▪ Vaccine delivery for COVID is separate and different from other vaccine deliveries.</li> </ul>
<b>Public Comment</b>	<ul style="list-style-type: none"> <li>○ Steve Groff welcomes families to share comments with Committee. <ul style="list-style-type: none"> <li>▪ Families commented on the impact of having a child with complex medical needs can have on families' livelihood.</li> </ul> </li> <li>○ Steve Groff acknowledges the challenges families face with caring for child with medical complexity and other life responsibilities. Thanks everyone for sharing and joining the meeting.</li> </ul>

**Future Meeting Dates:**

<p>April 13, 2021 9:00 AM – 11:00 AM</p>	<p>July 13, 2021 9:00 AM – 11:00 AM</p>	<p>October 12, 2021 9:00 AM – 11:00 AM</p>
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✚ All CMCAC meetings are held at the DHSS Chapel, located in the Herman Holloway Campus at 1901 N DuPont Hwy / New Castle DE 19720.