



DDDS HCBS PROVIDER REQUIREMENT SUMMARY

ALL APPLICANTS ARE REQUIRED TO COMPLETE THIS CHECKLIST INDICATING THAT THEY UNDERSTAND THE REQUIREMENTS FOR EACH SERVICE THEY ARE APPLYING TO PROVIDE AND PROVIDE IT WITH THE APPLICATION PACKAGE.

DATE:	
AGENCY:	
PRINT AGENCY REPRESENTATIVE NAME AND TITLE:	
SIGNATURE:	

DDDS HCBS SERVICE/PROVIDER TYPE	SPECIAL DDDS DOCUMENTATION REQUIREMENTS (in addition to those referenced in the Application Instructions)	CHECK ✓	LICENSURE, CERTIFICATION OR OTHER EXTERNAL VALIDATION	CHECK ✓
ASSISTIVE TECHNOLOGY SERVICES <ul style="list-style-type: none"> AGENCIES AND INDIVIDUALS 	Letter of intent to provide service		Licensure: Occupational Therapists, Physical Therapists or Speech Pathologists must be licensed by the Delaware Division of Professional Regulation under Title 24 of the Delaware Administrative Code, Sections 2000, 2600 and 3700, respectively. OR Certification: Assistive Technology Professionals must be certified by ATP RESNA Rehabilitation Engineering and Assistive Technology of North America.	

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ASSISTIVE TECHNOLOGY SERVICES (cont'd)				
ASSISTIVE TECHNOLOGY EQUIPMENT <ul style="list-style-type: none"> • ASSISTIVE TECHNOLOGY SUPPLIER • NON-TRADITIONAL OFF-THE-SHELF SUPPLIER 	<p>Letter of intent to provide service</p> <p>N/A</p>	N/A	<p>State Business License. Durable medical equipment suppliers must be enrolled with Medicaid as a State Plan Durable Medical Equipment (DME) provider.</p> <p><i>(Entities qualified to supply AT equipment may include non-traditional off the shelf suppliers of equipment and technology as prescribed by a competent professional working within the scope of his or her practice.)</i></p>	
BEHAVIORAL CONSULTATION AGENCY	<p>Applicants must demonstrate that Behavior Analysts have a minimum education, training and/or experience demonstrating competence in each of the following areas: Bachelor's degree or higher in Behavioral or Social Science or related field Six month's experience in:</p> <ul style="list-style-type: none"> • evaluating and assessing client functioning using a variety of formal tests and survey tools • making recommendations as part of a client's service plan such as clinical treatment, counseling, or determining eligibility for health or human services/benefits • interpreting laws, rules, regulations, standards, policies, and procedures 		N/A	N/A

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BEHAVIORAL CONSULTATION AGENCY (cont'd)				
NURSE CONSULTATION AGENCY	NONE		Each Registered Nurse (RN) must be licensed by the state of Delaware as prescribed in DE Code, Title 24, Chapter 19, Section 1910.	
COMMUNITY TRANSITION <ul style="list-style-type: none"> <li data-bbox="155 821 394 911">• RESIDENTIAL HABILITATION AGENCY <li data-bbox="155 1040 495 1097">• OTHER COMMUNITY TRANSITION PROVIDER 	<p>NONE</p> <p>NONE</p>		<p>Neighborhood Group Homes physically located in Delaware must meet all Delaware Regulations for Neighborhood Homes for Persons with Developmental Disabilities in accordance with 16 Delaware Code, Chapter 11. Facilities operated in another state must be licensed or certified by the state agency(ies) designated to perform that function in each state.</p> <p>Businesses licensed to provide items and services necessary to occupy a domicile in the community as listed in the DDDS Lifespan Waiver Amendment 7-1-2017.</p>	
DAY SERVICES <ul style="list-style-type: none"> <li data-bbox="155 1252 506 1341">• INDIVIDUAL OR SMALL GROUP SUPPORTED EMPLOYMENT 	NONE		N/A	

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<ul style="list-style-type: none"> • COMMUNITY PARTICIPATION • DAY HABILITATION • PREVOCAATIONAL SERVICES 	<p>NONE</p> <p>NONE</p> <p>NONE</p>		<p>N/A</p> <p>N/A</p> <p>N/A</p>	
<p>HOME OR VEHICLE MODIFICATION</p> <ul style="list-style-type: none"> • LICENSED CONTRACTOR INDIVIDUAL OR AGENCY • OTHER VENDOR 	<p>NONE</p> <p>NONE</p>		<p>Delaware business license; must be licensed as a contractor to do business in the state of Delaware and hold all applicable certifications and standards, if required by trade, and general liability insurance.</p> <p>Delaware business license; providers must be bonded and insured and warranty their work for one year from the date of purchase.</p>	
<p>PERSONAL CARE</p> <ul style="list-style-type: none"> • PERSONAL ASSISTANCE SERVICES AGENCY (PASA) 	<p>Letter of intent to provide service</p>		<p>Delaware business license or 501(c)(3) status; AND PASA license from the Delaware Office of Health Facilities Licensing and Certification per DE Code Title 16, Section 4469; AND</p> <p>Must comply with the requirements for Electronic Visit Verification (EVV) under the Cures Act when implemented by the State of Delaware. Providers who do not use EVV as of the implementation date will be suspended until they are compliant.</p>	

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<ul style="list-style-type: none"> • HOME HEALTH AGENCY (cont'd) • RESIDENTIAL HABILITATION AGENCY • PUBLIC ICF/IID 	<p>NONE</p> <p>NONE</p>		<p>EVV as of the implementation date will be suspended until they are compliant.</p> <p>Neighborhood Group Homes physically located in Delaware must meet all Delaware Regulations for Neighborhood Homes for Persons with Developmental Disabilities in accordance with 16 Delaware Code, Chapter 11. Facilities operated in another state must be licensed or certified by the state agency(ies) designated to perform that function in each state.</p> <p>Licensed by the Delaware Division of Healthcare Quality as a nursing facility and certified as meeting the federal qualifications of a Medicaid Intermediate Care Facility for Individuals with Intellectual Disabilities. Must be owned or operated by a government entity</p>	
<p>SPECIALIZED MEDICAL EQUIPMENT AND SUPPLIES</p> <ul style="list-style-type: none"> • DURABLE MEDICAL EQUIPMENT SUPPLIER 	<p>Letter of intent to provide service</p>		<p>State business license; must be enrolled to provide Durable Medical Equipment under the State Plan</p>	
<p>SUPPORTED LIVING</p> <ul style="list-style-type: none"> • RESIDENTIAL HABILITATION AGENCY 	<p>NONE</p>		<p>Neighborhood Group Homes physically located in Delaware must meet all Delaware Regulations for Neighborhood Homes for Persons with Developmental Disabilities in accordance with 16 Delaware Code, Chapter 11</p>	