



DELAWARE HEALTH & SOCIAL SERVICES

Division of Social Services
Herman M. Holloway Sr. Campus
Lewis Building
P. O. Box 906
New Castle, DE 19720

December 21, 2012

Earl Johnson, Director
Office of Family Assistance
Administration for Children and Families
Department of Health and Human Services
5th Floor East
370 L'Enfant Promenade
Washington, D. C. 20447

Dear Dr. Johnson:

Delaware is pleased to submit the enclosed ACF-form 202, caseload reduction credit report, for FY 2013. A hard copy and an electronic version of this report have also been submitted to the Region 3 office.

If there are any questions about this submittal requiring clarification please contact me or:

Thomas Hall
Social Services Administrator, TANF
Delaware Health and Social Services
PO Box 906
New Castle, DE 19720
Phone: (302) 255-6905

Sincerely,

Elaine Archangelo, Director
Delaware Division of Social Services

cc: Eileen Friedman
Theresa Renfrow

FORM ACF-202 – TANF CASELOAD REDUCTION REPORT

Date of Completion December 20, 2012

State: Delaware

Fiscal Year to which credit applies: 2013

Overall Report (check one)
Two-parent Report

Apply the overall credit to the two-parent participation rate? yes no

PART 1 –Eligibility Changes Made Since FY 2005

(Complete this section for EACH change)

1. Name of eligibility change: Solely State Funded (SSF) Program
2. Implementation date of eligibility change: October 1, 2006; Revised October 1, 2008
3. Description of policy, including the change from prior policy: Effective October 1, 2006, after receiving four months of “diversion” payments/non-assistance, Delaware began funding all two-parent families and certain disabled families that are unable to engage in work activities with State funds that are not claimed to meet the “maintenance-of-effort” (MOE) requirement. Prior to this, these same families were funded with Separate State Program (SSP) funds which were claimed for MOE. Effective October 1, 2008, in accordance with ACF’s clarification on diversion payments in TANF-ACF-PI-2008-05 (Amended), Delaware ended the prior diversion program and began funding two-parent families and disabled families that are unable to engage in work activities at application under a “solely State funded” program not claimed for MOE.
4. Description of the methodology used to calculate the estimated impact of this eligibility change (attach supporting materials to this form): Delaware tracks the actual individual cases receiving Solely State Funded assistance and the amount of time each case receives assistance in the SSF program. The actual number of cases in each month of the Federal fiscal year that receives “solely State funded (SSF)” assistance and with the decay rate applied to these cases and prior year’s carryover represent the average for the year that would be the impact on the caseload and the caseload reduction credit. (See the excel spreadsheet in Part II.)

5. Estimated average monthly impact of this eligibility change on caseload in comparison year: -902

FORM ACF-202 – TANF CASELOAD REDUCTION REPORT

Date of Completion December 20, 2012

State: Delaware

Fiscal Year to which credit applies: 2013

1. Name of eligibility change: Pre-participation (Applicant) Requirements & Immediate Full-Family Sanction
2. Implementation date of eligibility change: November 2006
3. Description of policy, including the change from prior policy: Prior Delaware policy required a client to participate in work activities once the application had been approved. Failure to participate or meet the “contract of mutual responsibility” resulted in a 3-step, progressive sanction. In step one, benefits were reduced by 1/3rd until the client complied or up to two months. In step two, benefits were reduced by 2/3rds for two months. In step three, if the client had failed to comply by the 3rd month, a permanent (non-curable) full-family sanction was imposed. Under the revised policy, applicants are required to complete two consecutive weeks of full compliance with employment and training requirements as a condition of eligibility before the grant is approved. The grant is paid back to the later of either the date of application, or the start of full compliance. Once approved, clients who then do not meet their participation requirements will have their TANF case closed for at least one month, or until they participate for four consecutive weeks, whichever is longer.
4. Description of the methodology used to calculate the estimated impact of this eligibility change: (attach supporting materials to this form) The methodology compares the actual number of denials for failure to meet work requirements with the actual number of cases closed with a permanent, full-family sanction under the prior policy each month in FY 2005. (This overstates the impact, since clients can cure sanctions under the current policy, but data on the number of denials that reapply and comply and the sanctions that are cured are not available.)

5. Estimated average monthly impact of this eligibility change on caseload in comparison year: -70

FORM ACF-202 – TANF CASELOAD REDUCTION REPORT

Date of Completion December 20, 2012

State: Delaware

Fiscal Year to which credit applies: 2013

1. Name of eligibility change: Non-relative ad-litem/loco-parentis program
2. Implementation date of eligibility change: October 1, 2011
3. Description of policy, including the change from prior policy: Effective in FY 2012, Delaware began providing TANF assistance to non-relative ad-litem or acting in loco-parentis caretakers, as permitted by ACF policy. Prior to this change, benefits were not available for these families.

4. Description of the methodology used to calculate the estimated impact of this eligibility change:
(attach supporting materials to this form) The actual number of cases headed by non-relative caretakers receiving TANF assistance each month is tracked and included in the attached excel spreadsheet which calculates the average number of these cases each month.

5. Estimated average monthly impact of this eligibility change on caseload in comparison year: 161

FORM ACF-202 – TANF CASELOAD REDUCTION REPORT

Date of Completion December 20, 2012

State: Delaware

Fiscal Year to which credit applies: 2013

1. Name of eligibility change:

2. Implementation date of eligibility change:

3. Description of policy, including the change from prior policy:

4. Description of the methodology used to calculate the estimated impact of this eligibility change:
(attach supporting materials to this form)

5. Estimated average monthly impact of this eligibility change on caseload in comparison year:

FORM ACF-202 – TANF CASELOAD REDUCTION REPORT

Date of Completion December 20, 2012

State: Delaware

Fiscal Year to which credit applies: 2013

1. Name of eligibility change:
2. Implementation date of eligibility change:
3. Description of policy, including the change from prior policy:

4. Description of the methodology used to calculate the estimated impact of this eligibility change:
(attach supporting materials to this form)

5. Estimated average monthly impact of this eligibility change on caseload in comparison year:

FORM ACF-202 – TANF CASELOAD REDUCTION REPORT

Date of Completion December 20, 2012

State: Delaware

Fiscal Year to which credit applies: 2013

- 1. Name of eligibility change:
- 2. Implementation date of eligibility change:
- 3. Description of policy, including the change from prior policy:

- 4. Description of the methodology used to calculate the estimated impact of this eligibility change:
(attach supporting materials to this form)

- 5. Estimated average monthly impact of this eligibility change on caseload in comparison year:

FORM ACF-202 – TANF CASELOAD REDUCTION REPORT

Date of Completion December 20, 2012

State: Delaware

Fiscal Year to which credit applies: 2013

1. Name of eligibility change:
2. Implementation date of eligibility change:
3. Description of policy, including the change from prior policy:

4. Description of the methodology used to calculate the estimated impact of this eligibility change:
(attach supporting materials to this form)

5. Estimated average monthly impact of this eligibility change on caseload in comparison year:

FORM ACF-202 – TANF CASELOAD REDUCTION REPORT

Date of Completion December 20, 2012

State: Delaware

Fiscal Year to which credit applies: 2013

1. Name of eligibility change:
2. Implementation date of eligibility change:
3. Description of policy, including the change from prior policy:

4. Description of the methodology used to calculate the estimated impact of this eligibility change:
(attach supporting materials to this form)

5. Estimated average monthly impact of this eligibility change on caseload in comparison year:

FORM ACF-202 – TANF CASELOAD REDUCTION REPORT

Date of Completion December 12, 2012

State: Delaware

Fiscal Year to which credit applies: FY 2013

PART 2 – Estimate of Caseload Reduction Credit

(Complete Part 2 using Excel Workbook provided.) See attached Excel Workbook

FORM ACF-202 – TANF CASELOAD REDUCTION REPORT

Date of Completion December 12, 2012

State: Delaware

Fiscal Year to which credit applies: FY 2013

PART 3 -- Certification

I certify that we have provided the public an appropriate opportunity to comment on the estimates and methodology used to complete this report and considered those comments in completing it. Further, I certify that this report incorporates all reductions in the caseload resulting from State eligibility changes and changes in Federal requirements since Fiscal Year 2005.



(signature)

Elaine Archangelo

(name)

Director, Delaware Division of Social Services

(title)

FORM ACF-202 – TANF CASELOAD REDUCTION REPORT
Overall Credit

	A	B	C	D	E	F
1	Delaware			Fiscal Year to which credit applies:		2013
2				Date of Completion:	12/20/2012	
3	PART 2 – Estimate of Caseload Reduction Credit					
4	Impact of All Changes					
5	Solely State Funded	-902		Caseload Reduction Calculation		
6	Pre-participation Sanction	-70		FY 2005 TANF Caseload	5,606	
7	Guardian & loco-parentis families	161		FY 2005 SSP Caseload	128	
8				Total FY 2005 Caseload	5,734	
9				FY 2012 TANF Caseload	5,349	
10				FY 2012 SSP Caseload	163	
11				Total FY 2012 Caseload	5,512	
12				Excess MOE Cases in FY 2012	2,296	
13				Adjusted FY 2012 Caseload	3,216	
14				Caseload Decline	2,518	43.9%
15				Decline – Net Impact	1,707	
16						
17				Caseload Reduction Credit =		29.8%
18						
19						
20						
21						
22						
23						
24						
25						
26	Net Impact	-811				
27						
28						

FORM ACF-202 – TANF CASELOAD REDUCTION REPORT
Two-Parent Credit

	A	B	C	D	E	F
1	Delaware			Fiscal Year to which credit applies:		2013
2				Date of Completion:	12/20/2012	
3	PART 2 – Estimate of Caseload Reduction Credit -- 2-Parent Caseload					
4	Impact of All Changes					
5	Caseload Reduction Calculation					
6	FY 2005 TANF 2-Parent Caseload					
7	FY 2005 SSP 2-Parent Caseload					
8	Total FY 2005 Caseload					
9	FY 2012 TANF 2-Parent Caseload					
10	FY 2012 SSP 2-Parent Caseload					
11	Total FY 2012 2-Parent Caseload					
12	Excess MOE 2-Parent Cases in FY 2012					
13	Adjusted FY 2012 Caseload					
14	Caseload Decline					
15	Decline – Net Impact					
16	2-Parent Caseload Reduction Credit =					
17						
18						
19						
20						
21						
22						
23						
24						
25						
26	Net Impact					
27	0					
28						

	Impact on Each Month in FY 2012												Grand Total	
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep		
Time of Closure														
Prior years carryover	-732	-586	-468	-375	-300	-240	-192	-154	-123	-98	-79	-63		
Oct	-181	-145	-116	-93	-74	-59	-47	-38	-30	-24	-19	-16		
Nov		-184	-147	-118	-94	-75	-60	-48	-39	-31	-25	-20		
Dec			-198	-158	-127	-101	-81	-65	-52	-42	-33	-27		
Jan				-175	-140	-112	-90	-72	-57	-46	-37	-29		
Feb					-153	-122	-98	-78	-63	-50	-40	-32		
Mar						-192	-154	-123	-98	-79	-63	-50		
Apr							-157	-126	-100	-80	-64	-51		
May								-160	-128	-102	-82	-66		
Jun									-192	-154	-123	-98		
Jul										-207	-166	-132		
Aug											-170	-136		
Sep												-198		
Total	-913	-914	-930	-919	-888	-902	-879	-863	-882	-913	-900	-918		
	FY 2012 monthly average												-902	

Delaware

Pre-participation Sanction

Date of Completion: 12/20/2012

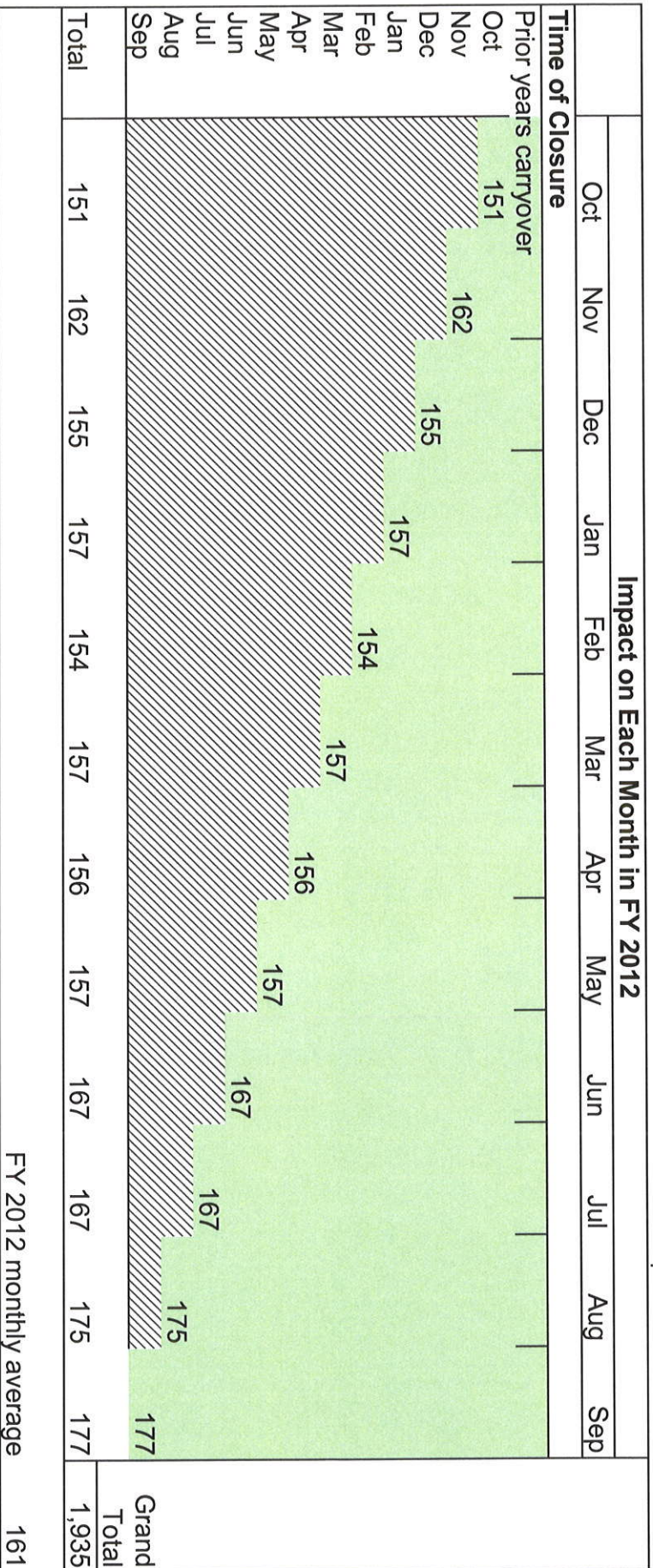
		Impact on Each Month in FY 2012													
		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep		
Time of Closure															
FY 2005	176	159	167	169	192	194	151	148	148	156	179	154			
Oct	-257														
Nov		-227													
Dec			-215												
Jan				-202											
Feb					-225										
Mar						-191									
Apr							-237								
May								-212							
Jun									-259						
Jul										-266					
Aug											-255				
Sep												-289			
Total	-81	-68	-48	-33	-33	3	-86	-64	-111	-110	-76	-135			
														FY 2012 monthly average	-70
														Grand Total	-842

Delaware

Policy Name

Loco-parentis non-relative adult cases

Date of Completion: 12/20/2012



FORM ACF-202 – TANF CASELOAD REDUCTION REPORT
Excess MOE Worksheet

	A	B	C	D	E	F
1	Delaware			Fiscal Year to which credit applies:		2013
2				Date of Completion:		12/20/2012
3	Excess MOE Calculation Worksheet					
4						
5	Caseload Data			Expenditure Data		
6	FY 2005 TANF Caseload	5,606		Total Expenditures		
7	FY 2005 SSP Caseload	128		FY 2012 Total Federal Expenditures		\$31,324,996
8	Total FY 2005 Caseload	5,734		FY 2012 Total MOE Expenditures		\$59,673,154
9	FY 2012 TANF Caseload	5,349		Total Expenditures (Federal + MOE)		
10	FY 2012 SSP Caseload	163				\$90,998,150
11	Total FY 2012 Caseload	5,512		Assistance Expenditures		
12				FY 2012 Federal Expenditures on Assistance		\$2,438,295
13	2-Parent Caseload Data			FY 2012 MOE Expenditures on Assistance		\$17,152,952
14	FY 2005 2-p TANF Caseload	0		Total Expenditures on Assistance (Federal + MOE)		
15	FY 2005 2-p SSP Caseload	0		Percentage of Expenditures on Assistance		21.53%
16	Total FY 2005 Caseload	0				
17	FY 2012 2-p TANF Caseload	0		Expenditures Per Case		
18	FY 2012 2-p SSP Caseload	0		Average Expenditures per Case		\$16,509
19	Total FY 2012 Caseload	0		Average Expenditures per Case on Assistance		\$3,554
20						
21				MOE and Excess MOE		
22				Required MOE (80% or 75%)		\$21,771,069
23				Excess MOE Expenditures		\$37,902,085
24				Excess MOE Expenditures on Assistance		\$8,160,046
25	Adjusted Caseload Data			Assistance Cases Funded by Excess MOE		
26	Adjusted FY 2012 Overall Caseload	3,216		2-Parent Assistance Cases Funded by Excess MOE		
27	Adjusted FY 2012 2-parent Caseload	0				2,296
28						0
29						
30						
31						
32						