



*Delaware Health
And Social Services*

DIVISION OF MANAGEMENT SERVICES

PROCUREMENT

DATE: January 30, 2008

Bid # PSC -799

PHYSICIAN SERVICES

FOR

DIVISION OF PUBLIC HEALTH

Date Due: MARCH 06, 2008
11:00 AM

ADDENDUM # 1

Please Note:

THE ATTACHED SHEETS HEREBY BECOME A PART
OF THE ABOVE MENTIONED BID.

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RFP PSCO 799
PHYSICIAN SERVICES
PRE-BID MEETING INFORMATION AND QUESTION AND ANSWERS
January 30, 2008

Additional Information

Census - As of February 4, 2008

DHCI –207

Governor Bacon –83

Emily Bissell – 81

Questions

1. Does Appendix B of the sample contract have to be filled out and submitted with the response to this RFP?

Answer: No

2. What is the contract term?

Answer: Initial contract term is 60 months with a possibility of renewal for 2 additional years.

3. Why is this contract up for bid?

Answer: It is on the normal rebid cycle.

4. How long has this contract and these services been contracted for?

Answer: The current contract has been in effect for 7 years and was initiated in 2001, but these services had been provided through a contract for at least 14 years prior to the start of the current contract.

5. How far apart are the 3 buildings?

Answer:

Delaware Hospital f/t Chronically Ill to Emily P. Bissell = 36.72 miles.
About 42 minute drive.

Delaware Hospital f/t Chronically Ill to Governor Bacon Health Center =
26.91 miles. About 32 minute drive.

Emily P. Bissell Hospital to Governor Bacon Health Center = 17.87 miles.
About 27 minute drive.

6. How much travel is involved?

Answer: Minimal

7. Is the Medical Director responsible for just DHCI or all the facilities?

Answer: Medical Director is responsible for the medical department at DHCI only
and supervises the physicians at Governor Bacon and Emily Bissell.

8. What are the skill levels of the 3 facilities?

Answer:

	ICF	Skilled
DHCI	133	74
EPBH	-	81
GBHC	83	-

9. Will the contractor be expected to bill for services? Please explain.

Answer: Yes, for Part B

10. Can we look at the survey results for the facilities? They are on the web, right? What is the address?

Answer: Yes, they are on the web, you can look at them. www.medicare.gov

11. Can you provide a more detail description of each facility?

Answer: Information for all three facilities can be found on the following website. www.dhss.delaware.gov

12. Who provides the on-call services?

Answer: The successful bidder must to arrange or provide the on-call services.

13. What is the current staffing? Is there a change in the staffing requested in the RFP from the current staffing?

Answer:

DHCI: Three contracted physicians and one physician who is a state employee.

EPBH: One contracted physician

GBHC One contracted physician

There is a change in current staffing. A Nurse Practitioner has been added and a physician has been deleted.

14. Is the change in staffing a suitable arrangement?

Answer: Yes

15. Why is there one state employee (physician)?

Answer: The physician has been a long-term state employee.

16. Will the State Physician position continue if the current person filling that position retires or leaves?

Answer: No, plan will be to amend the contract to include either a physician or nurse practitioner.

17. Please describe the case loads at each facility.

Answer:

DHCI	
Medical Director	31 residents
Physician #1	58 residents
Physician #2	56 residents
Physician #3	60 residents
EPBH	
	81 residents
GBHC	
	83 residents

18. How are other medical services provided (such as psychiatrist, psychologist, dental, podiatrist, labs, etc.)?

Answer: All are contracted with the exception of a part time state psychologist, a full time state psychologist and a full time state psychiatric nurse.

19. If necessary, what hospitals do the patients of each facility go to?

Answer: DHCI to Bayhealth. Bissell and Bacon usually to Christiana Care.

20. Who provides the malpractice insurance?

Answer: Successful bidder

Questions received prior to the pre bid meeting

1. Is a vendor current providing this service? If so who?

Answer – Yes, Liberty Healthcare Corporation

2. What is the current billing rate for this service?

Answer – \$ 1, 173.355.44 annually

3. Can we submit sample CVs representative of the type of candidates we would present?

Answer – Yes

4. Can licenses and certificates be submitted upon approval of candidates and interview?

Answer – Yes

5. How long is orientation? Is it billable?

Answer- Orientation and payment will be negotiated with the successful bidder.

6. What is the distance between facilities and will there be necessity for physicians to travel between facilities frequently?

Answer - see page 3, question # 5.

7. Does State of Delaware have specific guidelines and protocol in which external peer review will comply to and if so can this be made available to vendor prior to bid?

Answer – This requirement (III.B) is being withdrawn from the RFP and will not be part of the evaluation process (A. Proposal Evaluation Criteria).
Quality Assessment will have a weight of 20.

8. Please clarify the contractor's on call hours responsibilities, especially if they are not going to remain the same as they are currently. Who will be expected to provide on-call hours? Does the state expect the Nurse Practitioner to be part of the on-call rotation? If so, please describe how on-call will work with the Nurse Practitioner.

Answer – On-call hours will remain the same. The successful bidder will be expected to provide on-call services. Whether or not the Nurse Practitioner is part of the on-call schedule is the decision of the successful bidder.

9. Will the “Cost Proposal” be evaluated based on the price submitted for the first year of the contract or on the 60-month price?

Answer – The “cost proposal” will be evaluated on the entire proposed budget. That includes the first year and the 60 month price.

10. On Pages 1 and 2 of the RFP, the RFP number appears as PSCO-799. Page 3 states: "IMPORTANT: All proposals must have our RFP number (PSC769) on the outside envelope. If this number is omitted your proposal will immediately be rejected." Please clarify the correct RFP number.

Answer - PSCO-799