



*Delaware Health
And Social Services*

DIVISION OF MANAGEMENT SERVICES

PROCUREMENT

DATE August 22, 2007

PSC#777

OPERATING A SCHOOL BASED HEALTH CENTER FOR ADOLESCENTS
IN ONE SCHOOL DISTRICT THAT INCLUDES ONE PUBLIC HIGH
SCHOOL IN DELAWARE

FOR

DIVISION OF PUBLIC HEALTH

Date Due: September 27, 2007
11:00 AM

ADDENDUM # 1

Please Note:

THE ATTACHED SHEETS HEREBY BECOME A PART OF THE
ABOVE MENTIONED BID.

SANDRA S. SKELLEY, CPPO
PROCUREMENT ADMINISTRATOR
(302) 255-9291

FREDERICK MacCORMACK
(302) 741-2995

Questions & Answers From Pre-bid Meeting on 8/22/07
PSC #777

Present: Bayhealth, Westside Medical, VNA, and Christiana Health Care Systems
Sandra Skelley, DHSS Procurement, John Harvey, William Ingram,
Frederick MacCormack and Gloria James, Division of Public Health

Highlights: Ms. Skelley went over all bidder requirements.

Gloria James indicated that deliverables included in proposals that address PSC #777 will be in effect for four years and six months (Jan. 2008 - June 2012).

The Standard Model for school-based health centers for St. George's Vo Tech High School was presented.

Frederick MacCormack went over all the pre-bid questions sent in before 8/14.

Questions Received by the August 14, 2007

1. What are the 2, 3, 4 and 5 year student enrollment projects for St. George's high school?

Answer: St. Georges began admitting students to the 10th grade during the 2006 - 2007 school year. The first year they enrolled 250 students. During the 2007 - 2008 school year the anticipated enrollment is 250 freshmen. Followed in 2008-2009 by an additional 250 students in 2010 the year of their first graduation they will have all grade open and a full compliment of students of around 900 to 1000 students.

2. What are the 2008 year enrollment projections for St. Georges?

Answer: Total enrollment for 2008 based upon projections is 500 students.

3. What sports will be offered by the school?

Answer: Currently the school offers football, volleyball, boy's soccer and wrestling. This spring the school anticipates offering baseball, softball and track

4. What grades are currently or will be serviced through the school?

Answer: Currently grades 10 and 9, by 2010 grades 9-12.

5. What are the geographical communities from which St. George's pulls its student population?

Answer: In general the area serviced could be considered New Castle County since the school will be pulling students from the other three Vo –Tech High schools Howard, Hodgson and DelCastle.

6. Can the needs assessment from Hodgson and Howard high schools be provided?

Answer: Yes, Fred MacCormack will provide copies.

7. January 17, 2008 is the date the project is to begin. Is this the first date funding can be accessed?

Answer: Yes.

8. Will there be additional financial support if the school exceeds the 1000 student enrollment?

Answer: No there will be no additional financial support if the school population exceeds 1000

9. The Registered Dietitian hours are listed at 14 hours per week...is this correct? The traditional RD hours for a school with this size funding is 6 hours per week.

Answer: Yes.

10. The NP/PA coordinator is listed as being 37 hours per week for 42 weeks and 8 hours per week for 10 weeks during the summer....would the NP/PA be permitted to work 36 hours per week during the school and the 42 hours that would have been worked during the school year be added to the summer hours? In essence, the total number of hours would stay the same.

Answer: Yes

11. Would courier service for state labs and pharmaceuticals be provided? If not, where would labs/supplies/ pharmaceuticals be dropped off or delivered to?

Answer: The Director of SBHC is currently working to establish the process for this service and details be available during contract negotiations.

Questions Asked at the Pre-bid Meeting

1. On page 33 of PSC #777 160 hours is referenced for summer operations for St. George's Vo Tech High School Wellness Center. Are these the required hours?

Answer: No. The minimum amount of summer hours totals eighty hours.

2. Are bidders able to contact the district on 8/22?

Answer: Mr. MacCormack will contact persons at the district and high school level with an explanation of the pre-bid process and then notify bidders when they can contact the district.

3. Will the contact information on the superintendent and principal be given?

Answer: Yes, the Division of Public Health will provide that information.

Steven H. Godowsky, Superintendent
NCC Vo-Tech School District
1417 Newport Road
Wilmington, DE 19804-3499
(302) 995- 8000

Terri Villa, Principal
St. Georges Technical High School
555 Hyetts Corner Road
Middleton, DE 19709
(302) 449- 3601

4. Did New Castle County Vocational Technical School District vote to include diagnosis and treatment of sexually transmitted diseases?

Answer: Yes, they voted to include this service. Pregnancy and pregnancy-related services are part of the regular schedule of services for all school-based health centers and not subject to school board approval.

5. What is the difference between the medical and mental health school-based health center models?

Answer: Such models are determined by the school needs assessment or requested by the school board. The model determines what type of clinician the Center Coordinator will be.

6. Is there enough space to operate a wellness center at St. George's?

Answer: The Division of Public Health toured the school and looked at the space. The space issue has been resolved. Mr. MacCormack will provide information on how to contact the school to look at the space for operating the wellness center.

7. Who pays for the lab and pharmaceutical costs?

Answer: The Division of Public Health assumes those responsibilities. Mr. MacCormack is in negotiation with the lab and pharmacy about the procedures including drop off and pick up. The selected vendor will be provided this information.

8. Is the Request for Proposal to implement St. George's Vo Tech High School Wellness Center unusual or do current vendors get all new contracts?

Answer: New centers are always implemented through the RFP process. Current contracts are up for rebid every ten years.