Healthcare Associated Infection Advisory Committee December 12, 2014 Meeting Minutes

Attendance:

Anderson, Donna	T	Lynch, Stanley S.	
Blackmore, Ann		Maduka-Ezeh, Awele	Т
Boudart, Jane		Offutt-Powell, Tabatha	
Cameron, Denise		Olurin, Omo, MD	Т
Dennis, Michele	Т	Paxton, Helene	Т
Devereaux, Valerie		Peterson, Mary	
Drees, Marci, MD	Т	Ponzo, Johnel D.	
Eckart, Maria	T	Protokowicz, Nora	
Eppes, Stephen		Reed, Robert	
Esry, Dianne		Riches, Kellianne	Т
Gardner, Kelly, RN CIC	С	Sherman, Eileen	С
Hamid, Ehtesham		Smallwood, Paula	
Hasse, Joann	NC	Stipe, Jean	С
Helmick, Holly		Waldron, Yrene	NC
Hurley, Elizabeth		Walrath, Judy	С
Huros, Gyongyver		Welch, Nicole	
Istenes, Ashley (DOC)	Т	Wilbur, Veronica	Т
Jennings, Sally		Wilkins, Tracy	
Johnson, Brenda	С	Wright, Marie	
		Wroten, Kathleen	Т
DPH			
Eggers, Paula		Vacant	
Getchell, Corinna	Т	Purchaser of Health Insurance	
Luong, Dr Nhiem Viet		Health Insurer	
Luta, Lucy			
Mihok, Suzanne	С		
Silverman, Paul			

I. Call to order

a. Kelly Gardner called the meeting to order at 9:37AM.

II. Approval of minutes

- a. Kelly asked for clarification or corrections to the minutes, motioned to approve.
- b. Helen moved to approve, Eileen second. Minutes approved.

III. Old Business

a. No old business brought forward.

IV. Subcommittee Reports

- a. Regulations Kathy Wroten
 - i. Ebola was foremost activity of last 3 months.
 - ii. Kelly request report of changes on schedule for 2015, request report be sent to Marci.
- b. Reports & Communications Marci Drees & Judy Walrath
 - i. Ebola was foremost activity of last 3 months
 - ii. Annual Report Judy Walrath will contact Kathy Wroten
 - iii. Unresolved Judy's NHSN rights, Judy has yet to sign into that system.
- c. Membership Yrene Waldron
 - i. Membership has not identified a Purchaser of Insurance or Health Insurer.
 - ii. Oma Olurin is from AETNA, an HMO and Health Insurer what position does she hold on the HAIAC?
 - iii. Unsure who would be "Purchaser of Insurance" individual, group, or employer? Need to clarify.
- d. Prevention Eileen Sherman
 - i. Hand Hygiene Self-assessment Framework 2010 discussion/follow-up from September meeting; Hand hygiene single most important and oft cited tool to reduce infections
 - 1. Working on Hand-Hygiene awareness campaign for State of Delaware and consensus to move forward
 - 2. Met 12/08 with PrevSC members:
 - a. Distribution proposal
 - b. Refer to and incorporate Quality Insights information
 - c. Goal Summer 2015
 - d. WHO is generally basis for protocol, useful available resource, common language, help develop cohesive statewide program.
 - 3. Discussion centered on next steps to build a toolkit with statewide endorsement
 - a. Use of a common theme, look, marketing approach, signage, language, recognizable to patients across institutions throughout Delaware.
 - b. Use WHO as guide for protocol, but modify for uniformity across state, be able to update to maintain fresh image
 - Suggestions to contact art and marketing departments at University of Delaware, Wilmington University, Cab Calloway School of the Arts to develop artwork
 - c. Find grant money
 - d. Develop roll-out strategy
 - e. Investigate electronic hand hygiene monitoring systems
 - ii. Hand-hygiene assessment
 - 1. Requires HAIAC approval

- 2. Where to start? Where to head?
 - a. WHO self-assessment tool use as starting point, where we are now, steps needed, measure improvement, recognize improvements
 - i. VA Medical Center has already completed the WHO Self-Assessment, it is not time consuming.
 - b. Work to develop a) the toolkit and b) completion of the self-assessment can be worked at same time.
 - c. SubC unsure how to put together to move forward, where to start
 - i. Need input from stakeholders to increase success rate:
 - 1. Send a letter to all members of HAIAC, then to all stakeholders (including Medical Directors and Infection Control Practitioners) to explain vision, goals, plans, and tools;
 - 2. Request feedback from all stakeholders for their best practices to integrate into final plan
 - 3. Work with different groups to develop list of stakeholders such as Medical Society of Delaware, Federally Qualified Health Centers, and the Delaware Chapter of APIC.
 - 4. Develop a spreadsheet to target specific groups/types of facilities
 - ii. Suggestion to start at acute care and add others over time, facilities need to engage and share the workload to assess and follow up
 - iii. Other suggestions were to start with self-assessment and use that to determine what facilities have the greatest room for improvement
 - d. Clarify need to DE institutions for assessment at each facility to show:
 - i. Path to improvement
 - ii. Path for recognition
 - iii. With this clear to institutions, they may be more willing to take on task
- 3. Agreement on steps forward:
 - a. Develop letter of introduction, have HAIAC members review letter, provide input to finalize, but no need to vote on letter, need to determine to send by email or as a physical letter or both
 - i. Important message to address:
 - 1. the benefits to the facilities
 - 2. Hand hygiene practices protect patients but, and maybe more importantly, the caregivers' own health.
 - b. Reach out to different groups to develop distribution lists
 - c. Develop marketing campaign:
 - i. Reach out for assistance to facilities,
 - ii. Look for grant money,

- iii. Engage local resources for marketing and art high schools and universities; suggestions include: Cab Calloway School of the Arts, University of Delaware, Wilmington University, and Delaware College of Art and Design
- iv. Develop measuring tool
- v. Include Patient Empowerment in final message, patients can and should ask if their provider has washed their hands
- d. Send a letter after the first of the new year to all facilities and attach a timeline

4.

- iii. Request to CC Eileen Sherman, Prevention Subcommittee Chair, on all correspondence in order that she may stay abreast of activities, suggestions.
- iv. Eileen reports she has a good core group to move forward, as things progress will look at needs and reach out for assistance.
 - 1. Veronica Wilbur offered to help to reach out to Nurse Practitioners within the community.
- v. Eileen expressed her deep gratitude to the committee for their encouragement and participation and the excitement that the Prevention Subcommittee members have shown to move the Hand Hygiene program forward.

V. New Business

- a. Nominations for 2015 Chair, Vice Chair, Subcommittee Chair Elections
 - i. Yrene wishes to resign her position as Membership Subcommittee chair.
 - ii. Nominations were made; Suzanne will send the chart of the HAIAC leadership out to all HAIAC members for their nominations. Once that is in, the ballot will be created and sent.
 - iii. After review of the bylaws and discussion with Paul Silverman, a term of 2 years is stipulated for the Chair and Vice-chair, but no length of term is stipulated for the other members of the HAIAC; if the bylaws are not sufficient, then the Regulations Subcommittee needs to amend them.
 - iv. Co-Subcommittee Chairs discussion regarding subcommittee chairs taking on a co-chair. It was agreed by the Committee that existing Subcommittee Chairs may take on a co-chair without a vote of the committee. This should be written into the bylaws.
- b. Quality Insights: Stakeholder Support Letter discussion
 - i. the quality and quantity of work accomplished by Quality Insights was discussed at length, centering on:
 - 1. Expectations and actual delivery,
 - 2. Cost vs benefits received;
 - 3. Information related to how delivered data was acquired;
 - 4. Delays in services;
 - 5. Concerns expressed by providers they had to do quite a bit of background work which became a burden to their limited manpower and time.
 - ii. to move forward with Quality Insights steps must be taken to explicitly state expectations regarding:

- 1. deliverables, details of work to be performed regarding HAI and for the HAIAC
- 2. Time frame for work to be performed
- 3. Costs
- 4. Data details regarding how, when, where acquired
- c. Kelly will invite Brenda Tincher of Quality Insights to the March 2015 HAIAC meeting.

VI. Open Discussion –

- a. Interagency Form: Is discussion needed? Is the Interagency Form a state requirement?
 - i. Form is to be used with any patient transfer
 - ii. The link was sent as an FYI that it is available and should be sent with all patient transfers
 - iii. It is a mandated form, Yrene is working to have the form available through the DHIN
 - iv. HAIAC will invite Mary Peterson to the March 2015 HAIAC meeting to discuss the Interagency Form
- b. Request for 2015 HAIAC meeting dates will be sent with nomination chart
- c. Yrene wished everyone a happy safe Holiday Season and Blessed New Year
- d. Congratulations to Brenda Johnson on her March 20, 2015 retirement announcement with all best wishes from your colleagues on the HAIAC.
- VII. Adjournment Kelly adjourned the meeting at 11:10AM

Respectfully Submitted,

Kelly Gardner (Chairperson)

Suzanne Mihok

(Recorder)

2015 Meeting Dates

March 27 June 26 September 25 December 11

HAIAC meetings are held the 4^{th} Friday of the last month of each yearly quarter, with the exception of the fourth quarter when the meeting is held on the 2^{nd} Friday of December.

Healthcare Associated Infections Advisory Committee meeting minutes

December 12, 2014

Page: 5 of 6

Position	Begin/End	Nominations				
	March 22, 2013/March 2015	Name	Name	Name	Name	
Committee Chair -	Kelly Gardener	Kelly Gardner	Helen Paxton			
Committee Vice Chair	Vacant	Helen Paxton				
SubComm Chair - Communications/ Reports	Marci Drees req to resign/Tabatha Offutt-Powell – Tabatha request to resign	Judy Walrath				
SubComm Chair - Membership	Yrene Waldron – request to resign	Donna Anderson				
SubComm Chair - Prevention	Eileen Sherman	Eileen Sherman				
SubComm Chair - Regulations	Kathy Wroten	Kathy Wroten				
SubComm Chair - Reports	Merged with Communications	Na	Na	Na	Na	

Page: 6 of 6