



# January-June, 2007 Training Calendar



Delaware Health and Social Services  
Division of Developmental Disabilities Services

Office of Training and Professional Development  
(TAPD)



# TABLE OF CONTENTS:

TAPD STAFF LISTING	3-4
DIRECTIONS TO TRAINING LOCATIONS	7-8
STOCKLEY CENTER (ONLY) ORIENTATION & ANNUAL RECERT CLASSES	9
TAPD SCHEDULE OF CLASSES AND COURSE DESCRIPTIONS	10-21

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## TRAINING GUIDELINES & INFORMATION:

- **LATE ARRIVALS**-No one will be admitted into any training class late. If there is an emergency or unforeseen complication, the participant will need to attend the **NEXT AVAILABLE CLASS**. *Please make sure your staff are aware of the correct start times for our classes.*
- **PLEASE DO NOT SEND STAFF AFTER WORKING OVERNIGHT SHIFTS:** Staff who fall asleep in class will be asked to leave.
- **SPECIAL ACCOMMODATIONS**-Every effort will be made to accommodate any special need the student may have. We simply ask that advanced notice be given if possible so that requests may be met in a timely manner.
- **CELL PHONES & PAGERS**- **CELL PHONES & PAGERS ARE TO BE TURNED OFF FOR THE DURATION OF YOUR CLASS.**
- **PLEASE SEND STAFF PREPARED TO TAKE TESTS:** Please ensure your staff come prepared to class with a pen/pencil/voucher.
- **REGISTRATION:** Pre-registration is required for ALL CPR CLASSES including Healthcare Provider, Assistance with Medications (Initial & Recerts) and MANDT in Kent/Sussex. All other classes will be first come, first serve. **Please keep in mind that room space is limited, so encourage your staff to be early.**

## **DIRECTIONS TO KENT/ SUSSEX LOCATIONS**

### **STOCKLEY CENTER C-2 BUILDING - GEORGETOWN:**

Take Route 113. About 7 miles south of Georgetown, turn off Rt. 113 at green "Stockley Center" sign. (Do not follow the signs, which say "Stockley", as this will direct you to the town of Stockley.) After approximately 1/2 mile, (and over Railroad tracks) you will come to a stop sign. You will be facing Stockley Center. (You will see the white Administration Building.) **PLEASE ALLOW EXTRA TRAVEL TIME, AS ALL VISITORS MUST OBTAIN A VISITOR'S PASS FROM THE SECURITY BUILDING UPON ENTERING STOCKLEY CENTER.** To C-2 Building – drive north onto SC grounds. Make your first left behind the Administration Building. Continue straight at the first stop sign. Go to the next stop sign and make a right onto Sussex Blvd. Take your second left onto Campbell Circle, and C-2 is the second brick building on the right, there is a sign that says "Campbell 2" outside of the building.

### **STOCKLEY CENTER C-3 BUILDING - GEORGETOWN:**

To C-3 Building – Follow directions to the C-2 Building, C-3 is on your right, located across the street from C-2. **TO GET TO CLASSROOM C:** follow the sidewalk that begins near the Handicapped Parking space, staying on the sidewalk, continue towards the back of the building. This sidewalk will take you directly to C-3 classroom door.

### **SUSSEX COUNTY FIRE SCHOOL - GEORGETOWN:**

#### **From Rt. 113**

Turn onto Rt. 9 heading east (if heading north on Rt. 113, turn right: if heading south, turn left). Follow Rt. 9, through Georgetown, going halfway around the circle and continuing east (follow signs for beaches). Approximately 3 miles east of the circle, look for Passwaters Antiques and the green sign for the Fire School (it will be on your right, next to the Sussex Air Park).

#### **From Lewes**

Head toward Georgetown on Rt. 9 west. Look for the Georgetown Truck Bypass, just past Megee's Plumbing; there is also a green sign for the Fire School. Turn left onto the bypass, cross the railroad tracks, and follow this road to the Fire School (it will be on your right, next to the Sussex Air Park).

### **DELAWARE STATE FIRE SCHOOL - DOVER:**

#### **From Route 13**

Turn onto State College Road (between DE State College and the DE Agricultural Museum). Go to Dover- Kenton Road (at the end of State College Road) and make a right. Then make a left onto Chestnut Grove Road (Road 158). The Fire School will be on your right.

**DTCC (Del. Tech & Community College Terry Campus-DOVER (ph# 302-857-1000) (Our classes held in the Corporate Training Center)**

**From North or South: Follow Rt. 1 to Dover, take Exit 104 for North Dover. Go straight through the light, crossing over Rt. 13 onto Scarborough Rd. The campus is immediately on your right.**

## **DIRECTIONS TO NEW CASTLE LOCATIONS**

### **STOCKTON BUILDING – NEW CASTLE:**

#### **From Wilmington:**

**I 95 exit route 273/Dover; turn right onto Chapman Road (1st stoplight), proceed to the first stoplight and turn left at the stoplight. (University Village Apartments will be on your right). Make the first left turn into the office-building parking lot. Make an immediate left turn and park anywhere near the building closest to Chapman Road (this is Stockton). We are located on the second floor.**

#### **From Dover:**

**Route 1, Exit 273; at the base of the off-ramp turn left and take route 273 to Chapman Road. (This is the fourth stoplight) University Plaza will be on the left. Turn left at the intersection. Proceed to the first stoplight and turn left at the stoplight. (University Village Apartments will be on your right). Make the first left turn into the office-building parking lot. Make an immediate left turn and park anywhere near the building closest to Chapman Road (This is Stockton). We are located on the second floor.**

### **DELAWARE STATE FIRE SCHOOL – NEW CASTLE:**

#### **From Northern Delaware**

**Follow Route 13 South to Rt. 141 Basin Road. Turn right going north on Basin Road, turn right going north on Basin Road, follow approximately 1 mile, turn left onto Commons Blvd. (Rt. 37), follow approximately 1 mile. Turn right onto Old Airport Road. You will see a small green sign that says, “Delaware Fire Service Center.” Follow approximately ¾ miles. Turn right onto McArthur Road, past the treatment plant.**

#### **From Interstate 95**

**Go South on Basin Road, (Rt. 141); follow Basin Road until you get to Commons Blvd. (Rt. 37). Turn right onto Commons Blvd, follow approximately 1 mile. Turn right onto Old Airport Road, you will see a small green sign that says, “Delaware Fire Service Center.” Follow approximately ¾ miles; turn right onto McArthur Road, past the treatment plant.**

#### **From Southern Delaware**

**Follow Route 13 North to Rt. 141 Basin Road. Go North on Rt. 141 Basin Road, follow approximately 1 mile. Turn left onto Commons Blvd, (Rt. 37), follow approximately 1 mile. Turn right onto Old Airport Road, you will see a small green sign that says “Delaware Fire Service Center.” Follow approximately ¾ miles. Turn right onto McArthur Road, past the treatment plant.**

## STOCKLEY CENTER TRAINING ONLY:

**(TRAININGS ON THIS PAGE ARE FOR STOCKLEY CENTER STAFF ONLY, NO AGENCIES!)**

## STOCKLEY CENTER ORIENTATION DATES

**(if new staff are hired):**

JANUARY 22-29, 2007	C-2, Classroom A
FEBRUARY 20-27, 2007	C-2, Classroom A
MARCH 19-26, 2007	C-2, Classroom A
APRIL 16-23, 2007	C-2, Classroom A
MAY 14-21, 2007	C-2, Classroom A
JUNE 11-18, 2007	C-2, Classroom A

## STOCKLEY CENTER ANNUAL UPDATES

Jan. 31, 2007	8am-4pm C-2, Classroom A
Feb. 28, 2007	8am-4pm C-2, Classroom A
March 28, 2007	8am-4pm C-2, Classroom A
April 26, 2007	8am-4pm C-2, Classroom A
May 23, 2007	8am-4pm C-2, Classroom A
June 20, 2007	8am-4pm C-2, <b>Classroom B</b>

### **Annual Update Schedule of Classes:**

8am-9:30am	Safety Training
9:30am-10am	Break
10am-10:30am	Infection Control
10:30am-11am	Right to Know
11am-11:30am	Rights/ Abuse (PM46)
11:30am-12pm	Fire Safety
12pm-1pm	Lunch

**\*\*\*1PM-4PM HELD IN THE C-1 BUILDING\*\*\***

<b>1pm-1:45pm</b>	<b>Wheelchair Restraints (Report to C-1)</b>
<b>1:45pm-4pm</b>	<b>Physical Management Recert. (in C-1)</b>

# **INTRO TO DEVELOPMENTAL DISABILITIES/ \*\*RIGHTS, ECD/ INTRO TO ELP-**

## **Intro to Developmental Disabilities Course Description-**

An overview of Developmental Disabilities with an emphasis on Mental Retardation. Includes a video plus discussion on mental retardation and mental illness, handicap v. disability, and expanded explanation of the definition of mental retardation. Also included is the discussion of communication needs.

## **Rights, ECD (Exploring Culture and Diversity) Course Description -**

Discussion of the principle of rights of people with mental retardation. Emphasis on the challenges inherent in providing/ protecting those rights, with discussion of the issue of competence. Review of PM-46 with particular attention to the issue of neglect. Also, the procedure for reporting abuse, neglect, mistreatment, etc. Review of PM-5.

## **Intro to ELP (\*Essential Lifestyles Planning) Course Description -**

Discussion of the value of ELP in our resident's lives, the basic process of completing an ELP and things to look for once the ELP is in place. This course looks at the difference in technique for residents with higher levels of function and those with lower levels of function. \*New Visions I & II are acceptable substitutes for this class. New Visions I & II is available through the University of Delaware/ Center for Disabilities Studies. Those that attend New Visions I & II must submit a signed voucher or "Certificate of Attendance" to the TAPD office located at Stockley Center, Attn: MARCIE, so the information may be loaded into a training database.

<b>JAN. 8, 2007</b>	<b>9am-4pm</b>	<b>Stockley C-2, Room A</b>
<b>FEBRUARY 5, 2007</b>	<b>9am-4pm</b>	<b>Stockley C-2, Room A</b>
<b>MARCH 5, 2007</b>	<b>9am-4pm</b>	<b>Stockley C-2, Room A</b>
<b>APRIL 2, 2007</b>	<b>9am-4pm</b>	<b>Stockley C-2, Room A</b>
<b>MAY 7, 2007</b>	<b>9am-4pm</b>	<b>Stockley C-2, Room A</b>
<b>JUNE 4, 2007</b>	<b>9am-4pm</b>	<b>Stockley C-2, Room A</b>

## **Class Breakdown as followed:**

<b><u>Intro to DD-</u></b>	<b>9am-11:30am</b>
<b><u>Rights, ECD-</u></b>	<b>12:30pm-2:30pm</b>
<b><u>Intro to ELP-</u></b>	<b>2:45pm-4pm</b>

## **INTRO TO DEVELOPMENTAL DISABILITIES (New Castle County)-**

JANUARY 10, 2007	5pm-8pm	Stockton Building
FEBRUARY 7, 2007	5pm-8pm	Stockton Building
MARCH 7, 2007	5pm-8pm	Stockton Building
APRIL 4, 2007	5pm-8pm	Stockton Building
MAY 2, 2007	5pm-8pm	Stockton Building
JUNE 6, 2007	5pm-8pm	Stockton Building

**INTRO TO ESSENTIAL LIFESTYLE PLANNING (New Castle County)-**

JANUARY 9, 2007	1pm-4pm	Stockton Building
MARCH 6, 2007	1pm-4pm	Stockton Building
MAY 8, 2007	1pm-4pm	Stockton Building

**RIGHTS, ECD (New Castle County)-**

JANUARY 17, 2007	5pm-8pm	Stockton Building
FEBRUARY 15, 2007	5pm-8pm	Stockton Building
MARCH 14, 2007	5pm-8pm	Stockton Building
APRIL 18, 2007	5pm-8pm	Stockton Building
MAY 9, 2007	5pm-8pm	Stockton Building
JUNE 13, 2007	5pm-8pm	Stockton Building

**DIETARY AWARENESS**

### **Dietary Awareness Course Description -**

Upon course completion learners will:

- 1) Be able to identify and understand what is an adequate diet according to U.S. Department of Agriculture (USDA).
- 2) Be able to identify some of the causes of food borne illness
- 3) Understand how food can impact emotions and medications.
- 4) To understand how to be prepared for and respond to an emergency as it pertains to food storage and consumption.

<b>JAN. 10, 2007</b>	<b>1pm-3pm</b>	<b>Stockley C-2, Room A</b>
<b>FEB. 7, 2007</b>	<b>1pm-3pm</b>	<b>Stockley C-2, Room A</b>
<b>MARCH 7, 2007</b>	<b>1pm-3pm</b>	<b>Stockley C-2, Room A</b>
<b>APRIL 4, 2007</b>	<b>1pm-3pm</b>	<b>Stockley C-2, Room A</b>
<b>MAY 9, 2007</b>	<b>1pm-3pm</b>	<b>Stockley C-2, Room A</b>
<b>JUNE 6, 2007</b>	<b>1pm-3pm</b>	<b>Stockley C-2, Room A</b>

### **DIETARY AWARENESS (New Castle County)-**

<b>JANUARY 24, 2007</b>	<b>5pm-8pm</b>	<b>Stockton Building</b>
<b>FEBRUARY 21, 2007</b>	<b>5pm-8pm</b>	<b>Stockton Building</b>
<b>APRIL 25, 2007</b>	<b>5pm-8pm</b>	<b>Stockton Building</b>
<b>MAY 16, 2007</b>	<b>5pm-8pm</b>	<b>Stockton Building</b>
<b>JUNE 14, 2007</b>	<b>5pm-8pm</b>	<b>Stockton Building</b>

### **UNDERSTANDING SEIZURES/ \*\*INFECTION CONTROL/ HEALTH AWARENESS (For New Staff)-**

#### **Understanding Seizures Course Description -**

Upon course completion learners will:

- 1) Identify three seizure types by their characteristics.
- 2) Identify three examples of seizure activity that necessitates medical response.
- 3) Identify three correct first aid steps to implement during a seizure.
- 4) Complete a seizure description report accurately.
- 5) Identify three factors that influence seizures.

#### **Infection Control Course Description -**

Upon course completion learners will:

- 1) Be aware of OSHA regulations re: infection control (e.g. standard precautions,

- disinfecting.)
- 2) Know that handwashing is the single most important factor in infection control.
  - 3) Know the proper handwashing procedure
  - 4) Be familiar with infection control basics.

**Health Awareness Course Description -**

Upon course completion learners will:

- 1) Identify the basics of personal hygiene and grooming as well as identify the proper bath temperature and procedure.
- 2) Understand proper documentation procedures.
- 3) Assess for changes in general condition, as evidenced by performance of ADL (Activities of Daily Living).
- 4) Report pertinent information efficiently and effectively.
- 5) Recognize an emergency and know what to do (i.e. call 911).
- 6) Understand the importance of regular bowel elimination.
- 7) Identify the first sign of a pressure ulcer, and proactive measures.
- 8) Understand the importance of breast examination.
- 9) Demonstrate the proper technique of breast examination.

<b>JANUARY 11, 2007</b>	<b>9am-4pm</b>	<b>C-2, Classroom A</b>
<b>FEBRUARY 8, 2007</b>	<b>9am-4pm</b>	<b>C-2, Classroom A</b>
<b>MARCH 8, 2007</b>	<b>9am-4pm</b>	<b>C-2, Classroom A</b>
<b>APRIL 5, 2007</b>	<b>9am-4pm</b>	<b>C-2, Classroom A</b>
<b>MAY 10, 2007</b>	<b>9am-4pm</b>	<b>C-2, Classroom A</b>
<b>JUNE 7, 2007</b>	<b>9am-4pm</b>	<b>C-2, Classroom A</b>

**HEALTH AWARENESS & INFECTION CONTROL-**

<b>JANUARY 17, 2007</b>	<b>9:30am-3:30pm</b>	<b>Stockton Bldg.</b>
<b>FEBRUARY 14, 2007</b>	<b>9:30am-3:30pm</b>	<b>Stockton Bldg.</b>
<b>MARCH 14, 2007</b>	<b>9:30am-3:30pm</b>	<b>Stockton Bldg.</b>
<b>APRIL 18, 2007</b>	<b>9:30am-3:30pm</b>	<b>Stockton Bldg.</b>
<b>MAY 16, 2007</b>	<b>9:30am-3:30pm</b>	<b>Stockton Bldg.</b>
<b>JUNE 28, 2007</b>	<b>9:30am-3:30pm</b>	<b>Stockton Bldg.</b>

**ASSISTANCE WITH MEDICATIONS CLASS-**

**(CLASSES ARE FOR NEW STAFF OR FOR STAFF THAT HAVE HAD  
MEDICATION ERRORS\*\*.**

**\*\*Please submit "Retake Questionnaire" to county attending class in.)**

**Assistance with Medications Course Description -**

Upon course completion learners will:

- 1) Be familiar with DDDS Assistance with Self-Administration of Medications (AWSAM) policies and procedures.
- 2) Know the Rights of AWSAM.
- 3) Understand importance of proper documentation.
- 4) Demonstrate knowledge by passing course test.

**JANUARY 9 & 10, 2007 9:30am-3:30pm/9:30am-12:30pm  
Stockley Center, Georgetown, C-2, Classroom A**

**JAN. 22 & 23, 2007 9:30am-3:30pm/9:30am-12:30pm  
DTCC-TERRY CAMPUS DOVER, Corp. Train. Ctr. -RM. 407 A**

**FEBRUARY 6 & 7, 2007 9:30am-3:30pm/9:30am-12:30pm  
Stockley Center, Georgetown C-2, Classroom A**

**FEB 12 & 13, 2007 9:30am-3:30pm/9:30am-12:30pm  
DTCC-TERRY CAMPUS DOVER, Corp. Train. Ctr. -RM. 407 A**

**MARCH 6 & 7, 2007 9:30am-3:30pm/9:30am-12:30pm  
Stockley Center, Georgetown C-2, Classroom A**

**MARCH 12 & 13, 2007 9:30am-3:30pm/9:30am-12:30pm  
DTCC-TERRY CAMPUS DOVER, Corp. Train. Ctr. -RM. 407 A**

**APRIL 3 & 4, 2007 9:30am-3:30pm/9:30am-12:30pm  
Stockley Center, Georgetown C-2, Classroom A**

**APRIL 16 & 17, 2007 9:30am-3:30pm/9:30am-12:30pm  
DTCC-TERRY CAMPUS DOVER, Corp. Train. Ctr. -RM. 407 A**

**MAY 8 & 9, 2007 9:30am-3:30pm/9:30am-12:30pm  
Stockley Center, Georgetown C-2, Classroom A**

**MAY 14 & 15, 2007 9:30am-3:30pm/9:30am-12:30pm**

DTCC-TERRY CAMPUS **DOVER**, Corp. Train. Ctr. -RM. 407 A

JUNE 5 & 6, 2007 9:30am-3:30pm/9:30am-12:30pm  
Stockley Center, **Georgetown** C-2, Classroom A

JUNE 18 & 19, 2007 9:30am-3:30pm/9:30am-12:30pm  
DTCC-TERRY CAMPUS **DOVER**, Corp. Train. Ctr. -RM. 407 A

**ASSISTANCE WITH MEDICATIONS CLASS (New Castle County)-**

**(CLASSES ARE FOR NEW STAFF OR FOR STAFF THAT HAVE HAD MEDICATION ERRORS\*\*)**

**\*\*Please submit "Retake Questionnaire" to county attending class in.)**

JAN. 10 & 11, 2007 9:30am-4:30pm/9:30am-1:30pm Stockton  
FEB. 7 & 8, 2007 9:30am-4:30pm/9:30am-1:30pm Stockton  
MAR. 7 & 8, 2007 9:30am-4:30pm/9:30am-1:30pm Stockton  
APR. 11 & 12, 2007 9:30am-4:30pm/9:30am-1:30pm Stockton  
MAY 9 & 10, 2007 9:30am-4:30pm/9:30am-1:30pm Stockton  
JUN. 19 & 20, 2007 9:30am-4:30pm/9:30am-1:30pm Stockton

**INFECTION CONTROL RECERT & ASSISTANCE WITH  
MEDICATIONS RECERTS**

**Assistance with Medications Recertification Course Description -**

Pre-requisite-Must have completed 2-Day Assistance with Medications Course successfully. Upon completion of this annual update, learners will:

- 1) Be updated on DDDS AWSAM policies and procedures, and apprised of any changes.
- 2) Review AWSAM course material.
- 3) Demonstrate continued understanding by passing course test.

**JAN. 16, 2007      9:30am-3:30pm**  
**DTCC-TERRY CAMPUS DOVER, Corp. Train. Ctr. -RM. 407 A**

**JAN. 16, 2007      9am-2pm**  
**Stockley Center, Georgetown, C-2, Classroom A**

**FEB. 20, 2007      9am-2pm**  
**Stockley Center, Georgetown, C-2, Classroom A**

**FEB. 26, 2007      9:30am-3:30pm**  
**DTCC-TERRY CAMPUS DOVER, Corp. Train. Ctr. -RM. 407 A**

**MARCH 13, 2007    9am-2pm**  
**Stockley Center, Georgetown, C-2, Classroom A**

**MARCH 26, 2007    9:30am-3:30pm**  
**DTCC-TERRY CAMPUS DOVER, Corp. Train. Ctr. -RM. 407 A**

**APRIL 10, 2007    9am-2pm**  
**Stockley Center, Georgetown, C-2, Classroom A**

**APRIL 30, 2007    9:30am-3:30pm**  
**DTCC-TERRY CAMPUS DOVER, Corp. Train. Ctr. -RM. 407 A**

**MAY 15, 2007      9am-2pm**  
**Stockley Center, Georgetown, C-2, Classroom A**

**MAY 29, 2007      9:30am-3:30pm**  
**DTCC-TERRY CAMPUS DOVER, Corp. Train. Ctr. -RM. 407 A**

**JUNE 7, 2007      9:30am-3:30pm**

DTCC-TERRY CAMPUS **DOVER**, Corp. Train. Ctr. -RM. 407 A

JUNE 12, 2007 **9am-2pm**  
Stockley Center, **Georgetown**, C-2, Classroom A

*ASSISTANCE WITH MEDICATIONS RECERTS (New Castle County)-*

JAN. 24, 2007	9:30am-4:30pm	Stockton
JAN. 25, 2007	9:30am-4:30pm	Stockton
FEB. 21, 2007	9:30am-4:30pm	Stockton
FEB. 22, 2007	9:30am-4:30pm	Stockton
MARCH 21, 2007	9:30am-4:30pm	Stockton
MARCH 22, 2007	9:30am-4:30pm	Stockton
APRIL 25, 2007	9:30am-4:30pm	Stockton
APRIL 26, 2007	9:30am-4:30pm	Stockton
MAY 23, 2007	9:30am-4:30pm	Stockton
MAY 24, 2007	9:30am-4:30pm	Stockton
JUNE 26, 2007	9:30am-4:30pm	Stockton
JUNE 27, 2007	9:30am-4:30pm	Stockton

*AMERICAN RED CROSS FIRST AID BASIC*

*American Red Cross Standard First Aid Course Description (3-year Certification)-*

"To provide participants with the knowledge and skills necessary to help sustain life and minimize the consequences of injury or sudden illness until advanced medical help arrives".

FEBRUARY 15, 2007	9am-1pm	<b>C-3, Classroom C</b>
MARCH 15, 2007	9am-1pm	<b>C-3, Classroom C</b>
APRIL 24, 2007	9am-1pm	<b>C-3, Classroom C</b>
MAY 24, 2007	9am-1pm	<b>C-2, Classroom B</b>
JUNE 14, 2007	9am-1pm	<b>C-2, Classroom B</b>

*HOME FIRE SAFETY*

### Home Fire Safety Course Description-

This course teaches basic home fire safety and fire prevention as instructed by Delaware State Fire School certified Instructors.

<b>JAN. 10, 2007</b>	<b>9:30am-12:30pm</b>	<b>DSFS-DOVER</b>
<b>FEB. 14, 2007</b>	<b>12:30pm-3:30pm</b>	<b>DSFS-GEORGETOWN</b>
<b>MARCH 14, 2007</b>	<b>12:30pm-3:30pm</b>	<b>DSFS-DOVER</b>
<b>APRIL 11, 2007</b>	<b>9:30am-12:30pm</b>	<b>DSFS-GEORGETOWN</b>
<b>MAY 9, 2007</b>	<b>9:30am-12:30pm</b>	<b>DSFS-DOVER</b>
<b>JUNE 13, 2007</b>	<b>12:30pm-3:30pm</b>	<b>DSFS-GEORGETOWN</b>

### HOME FIRE SAFETY-

(These classes held at New Castle County Fire School)

<b>JAN. 26, 2007</b>	<b>9:30am-12:30pm</b>	<b>NCC Fire School</b>
<b>FEB. 23, 2007</b>	<b>9:30am-12:30pm</b>	<b>NCC Fire School</b>
<b>MARCH 30, 2007</b>	<b>9:30am-12:30pm</b>	<b>NCC Fire School</b>
<b>APRIL 27, 2007</b>	<b>9:30am-12:30pm</b>	<b>NCC Fire School</b>
<b>MAY 25, 2007</b>	<b>9:30am-12:30pm</b>	<b>NCC Fire School</b>
<b>JUNE 29, 2007</b>	<b>9:30am-12:30pm</b>	<b>NCC Fire School</b>

### MANDT TRAINING INITIAL CERTIFICATION

#### MANDT Course Description-

This course teaches an effective strategy for managing challenging behaviors by demonstrating prevention, early interaction and de-escalation of behaviors. This is done through with the "MANDT philosophy" and demonstrating techniques to manage behaviors. Attendees will demonstrate techniques learned in the class as well as partake in written exams.

<b>JANUARY 23 &amp; 24, 2007</b>	<b>8:30am-4pm</b> <b>(Both Days)</b>	<b>C-3, Classroom C</b>
<b>FEB. 21 &amp; 22, 2007</b>	<b>8:30am-4pm</b> <b>(Both Days)</b>	<b>C-3, Classroom C</b>
<b>MARCH 20 &amp; 21, 2007</b>	<b>8:30am-4pm</b> <b>(Both Days)</b>	<b>C-3, Classroom C</b>
<b>APRIL 17 &amp; 18, 2007</b>	<b>8:30am-4pm</b> <b>(Both Days)</b>	<b>C-3, Classroom C</b>
<b>MAY 15 &amp; 16, 2007</b>	<b>8:30am-4pm</b> <b>(Both Days)</b>	<b>C-3, Classroom C</b>
<b>JUNE 12 &amp; 13, 2007</b>	<b>8:30am-4pm</b> <b>(Both Days)</b>	<b>C-3, Classroom C</b>

MANDT (New Castle County)-

(These classes held at the Best Western Hotel & Conference Center, across Chapman Road from the Stockton Bldg. Attendees should check with the front desk each morning for the room assignment. New Castle County classes begin at 9am)

JAN. 10 & 11, 2007	9am-4:30pm both days	Best Western
FEB. 21 & 22, 2007	9am-4:30pm both days	Best Western
MAR. 21 & 22, 2007	9am-4:30pm both days	Best Western
APR. 11 & 12, 2007	9am-4:30pm both days	Best Western
MAY 23 & 24, 2007	9am-4:30pm both days	Best Western
JUN. 6 & 7, 2007	9am-4:30pm both days	Best Western

**AHA CPR ADULT HEARTSAVER (INITIAL CERTIFICATION)**

**AHA Adult/ Child Heartsaver CPR Course Description (2-year Certification)-**

Upon course completion, the learners will:

- 1) Understand current American Heart Association science for CPR and relief of choking for adults and children.
- 2) Demonstrate proper techniques for CPR and relief of choking for adults and children.

JAN. 23, 2007	12pm-3pm	C-2, Classroom A
JAN. 29, 2007	8:30am-11:30am	C-2, Classroom B
FEB. 27, 2007	8:30am-11:30am	C-2, Classroom B
MARCH 26, 2007	8:30am-11:30am	C-2, Classroom B
APRIL 23, 2007	8:30am-11:30am	C-2, Classroom B
MAY 21, 2007	8:30am-11:30am	C-2, Classroom B
JUNE 13, 2007	12pm-3pm	C-2, Classroom A
JUNE 18, 2007	8:30am-11:30am	C-2, Classroom B

**AHA CPR ADULT HEARTSAVER (RE-CERTIFICATION)**

**AHA Adult/ Child Heartsaver CPR Recert Course Description**  
**(2-year Certification)-**

Upon completion of this every 2-year update learners will:

- 1) Be updated on American Heart Association science for CPR and relief of choking for adults and children.
- 2) Demonstrate proper techniques for CPR and relief of choking for adults and children.

<b>JAN. 18, 2007</b>	<b>9:30am-12pm</b>	<b>C-2, Classroom B</b>
<b>JAN. 18, 2007</b>	<b>12:30pm-3pm</b>	<b>C-2, Classroom B</b>
<b>FEB. 1, 2007</b>	<b>9:30am-12pm</b>	<b>C-2, Classroom B</b>
<b>FEB. 1, 2007</b>	<b>12:30pm-3pm</b>	<b>C-2, Classroom B</b>
<b>MARCH 19, 2007</b>	<b>9:30am-12pm</b>	<b>C-2, Classroom B</b>
<b>MARCH 19 1, 2007</b>	<b>12:30pm-3pm</b>	<b>C-2, Classroom B</b>
<b>APRIL 3, 2007</b>	<b>9:30am-12pm</b>	<b>C-2, Classroom B</b>
<b>APRIL 3, 2007</b>	<b>12:30pm-3pm</b>	<b>C-2, Classroom B</b>

**AHA CPR ADULT HEARTSAVER (CONTINUED)**  
**(RE-CERTIFICATION)**

<b>MAY 16, 2007</b>	<b>9:30am-12pm</b>	<b>C-2, Classroom B</b>
<b>MAY 16, 2007</b>	<b>12:30pm-3pm</b>	<b>C-2, Classroom B</b>
<b>JUNE 7, 2007</b>	<b>9:30am-12pm</b>	<b>C-2, Classroom B</b>
<b>JUNE 7, 2007</b>	<b>12:30pm-3pm</b>	<b>C-2, Classroom B</b>

**AHA ADULT/ INFANT/ CHILD CPR HEARTSAVER**  
**AHA Adult/ Infant/ Child Heartsaver CPR Course Description**  
**(2-year Certification)-**

Upon course completion, the learners will:

- 1) Understand current American Heart Association science for CPR and relief of choking for adults children and infants.
- 2) Demonstrate proper techniques for CPR and relief of choking for adults, children and infants.

<b>MARCH 5, 2007</b>	<b>9am-12:30pm</b>	<b>C-2, Classroom B</b>
<b>JUNE 5, 2007</b>	<b>9am-12:30pm</b>	<b>C-2, Classroom B</b>

**HEALTHCARE PROVIDER FOR MEDICAL STAFF**

**AHA Basic Life Support for Health Care Providers Course Description  
(2-year Certification)-**

This course is **recommended for Nurses and other Health Care Professionals.**

Upon course completion learners will:

- 1) Understand current American Heart Association science for Basic Life Support, including CPR and relief of choking, AED protocol and use of ambu-bags for adults, children and infants.
- 2) Demonstrate proper techniques presented.
- 3) Successfully complete course test.

**JAN. 23, 2007                      9am-1pm                      C-2, Classroom B**

**JUNE 13, 2007                      9am-1pm                      C-2, Classroom B**

**ELP FACILITATOR TRAINING**

**ELP Facilitator (Essential Lifestyles Planning) *\*\*Intro to ELP or New Visions I & II are pre-requisites for this class-***

Participants in this class will receive instruction in how to write a technically correct ELP. Information provided includes: how to gather information, how to organize information into the ELP, reporting and documentation requirements. This course is required for anyone who will be Facilitating and/ or writing ELP's, and recommended for others who have an interest in learning about the process.

**MARCH 28 & 29, 2007      9am-3pm                      \*Del Tech, CTC-DOVER**

**MAY 30 & 31, 2007              9am-3pm                      \*Del Tech, CTC-DOVER**

**(\*Room Number To Be Announced)**

