

# EMERGENCY PLANNING FOR RESIDENTIAL SERVICE PROVIDERS



Presented by the:

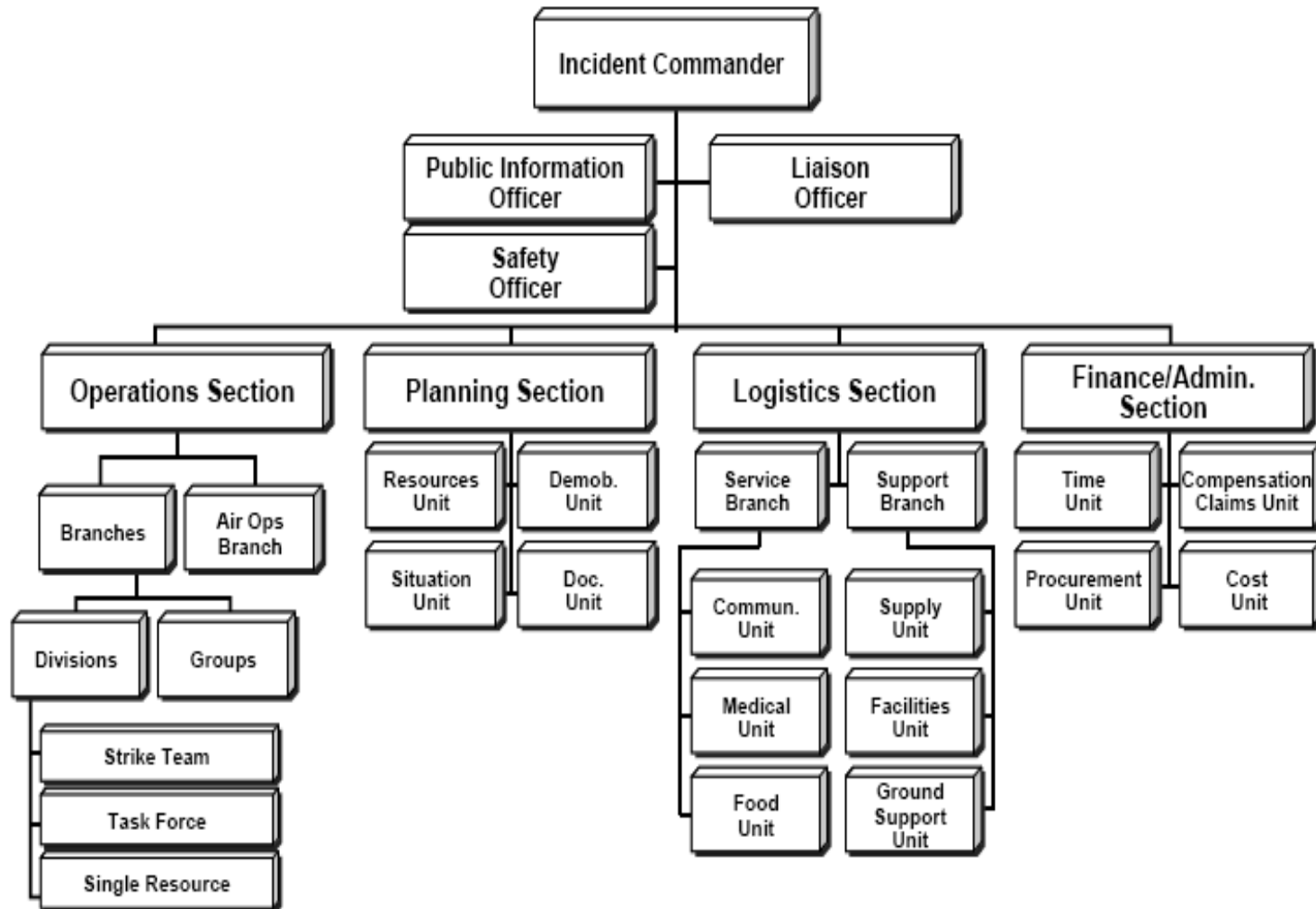
Division of Developmental Disabilities  
Services

# IS IT GOOD ENOUGH FOR YOU AND YOUR FAMILY?

1. How do we start the planning process?
2. What should we plan for?
3. Does everyone know what to do?
4. Who is responsible for what action?
5. When do we know the plan will work?



# INCIDENT COMMAND SYSTEM



# SITE SPECIFIC VS. ADMINISTRATIVE PLANS

## Site Specific Plans

1. Are specific to the building.
2. Are specific to those who live there.
3. Includes information that only applies to that site.
4. Provides clear direction as to what to do in any specific event.

## Administrative Plans:

1. Includes information that covers many different settings.
2. Are not specific to who lives at a site.
3. Provides clear administrative directions as to what needs to be done before, during, and after an event.



# SITE SPECIFIC PLANS

1. Specific Building Safety Concerns?
2. Individual specific support needs?
3. Exits?
4. Fire extinguishers?
5. Meeting Place?
6. Power Supply Shut-off?
7. Gas Shut-off?
8. Water Shut-off?



# SITE SPECIFIC PLANS (CONT'D)

1. Staff's responsibilities in regards to each event.
2. Pre-event actions to be taken.
3. Shelter-in-place expectations or evacuation expectations.
4. Practice, Revise, Practice, Revise.  
Practice until everyone is comfortable and knowledgeable of their roles and responsibilities.

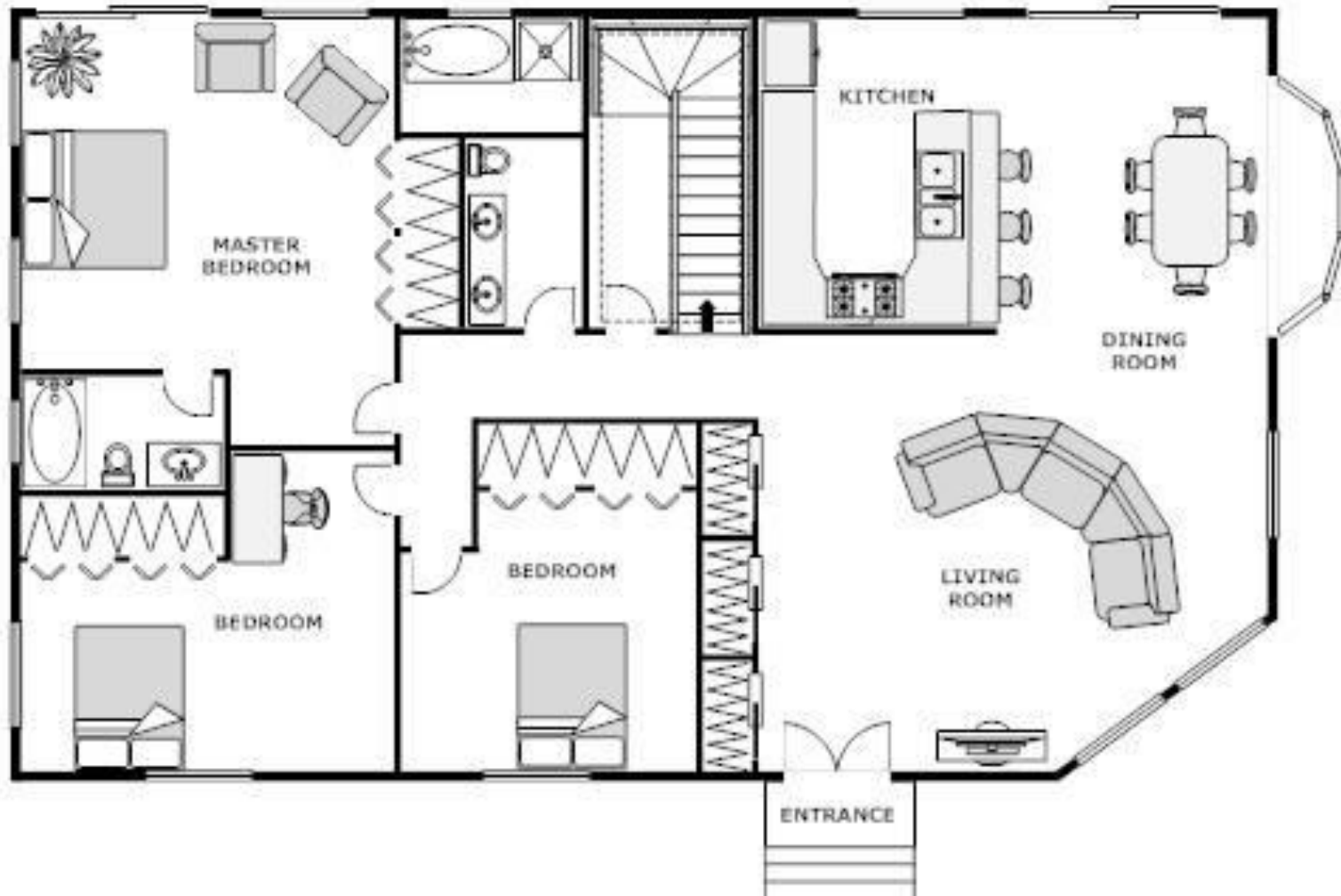


# ADMINISTRATIVE PLANS

1. What role does your “Administrative staff” play in emergency response/preparedness?
2. Specific task assignments.
3. Notification expectations.
4. Oversight of assignments.
5. Pre-notification and follow-up responses.
6. “After Action” reports and reviews.
7. Implementing changes based on the After Action Reports.



# SITE SPECIFIC PLANS





# QUESTIONS OR CONCERNS?

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