

**Division of Developmental Disabilities Services
Authorized Provider System Committee**

**DRAFT
Pending Committee
Approval**

**Meeting Minutes
3/22/2012
9:15 – 11:30**

Members Present/on Conference call: Marissa Catalon, Vanessa Deloach; Warren Ellis; Rich Irvine; Roy Lafontaine; Karen Smith; Pat Weygandt; Flossie Ford (for Valerie Smith)

1. Discussed application/enrollment for existing providers. Will revise & shorten the application that existing providers use. We don't need all the information a second time if they are already on contract with us. Pat to revise & send out for review.
2. Discussed setting up the clinical rates for Behavioral & Nursing Services. Warren shared that he believes the rates are set but doesn't have them. He'll try to get them for the next meeting.
3. Discussed how we would be determining the number of hours an individual may need. Warren shared a protocol the BAs came up with & he will share it with nursing so the format will be consistent. Will review at the 4/12 meeting.
4. Clinical monitoring was discussed & will be discussed at the 4/12 meeting.
5. Discussed the used of non-authorized of-of-state providers. It was decided this needs further discussion to include Jane & Ann Woolfolk.
6. Brought up unresolved issues around Shared Living Providers. Need to have Jane attend to discuss employee vs. contracted & admin structure & cost.

Next meeting April 12, 2012