



DELAWARE HEALTH AND SOCIAL SERVICES  
 Division of Public Health  
 Office of Animal Welfare

Herman Holloway Campus – Carvel Building  
 1901 N. Du Pont Highway  
 New Castle, DE 19720  
 Telephone: 302-255-4620; FAX: 302-255-4621  
 DHSS\_OAW@state.de.us

### Delaware Office of Animal Welfare Animal Shelter Inspection Report

Facility Name Delaware SPCA  
 Street Address 22918 Dupont Blvd Georgetown, DE 19947  
 Phone 302-856-10361 Fax \_\_\_\_\_ Email \_\_\_\_\_

Date of Inspection: 9/30/15 Start: 10:30  a.m.  p.m. Completed: 12:30  a.m.  p.m.  
 Name of Inspecting Official: Dr. Stoltzfus / Christina Motayoshi  
 Type of Inspection:  Routine  Re-Inspection  Complaint #: S-15-6  
 Inspection Results:  Satisfactory  Unsatisfactory  Conditional  
 This inspection is based on 16 DE Admin. Code 4501 promulgated under the authority of 16 Del. C. §3008 F.

C = Compliant    NC = Not Compliant    N/A= Not Applicable

AREA TO BE INSPECTED	REGS	C	NC	N/A	COMMENTS
<b>Facilities – 11 Del. C. §1325</b>					
a. Proper Shelter		✓			
b. Food and Water		✓			
c. Sanitary Conditions		✓			
<b>Shelter Care and Treatment – 16 Del. C. §3002 F</b>					
a. Disease control and health care program by a veterinarian: Dr. <u>Rao/Wooters</u>		✓			<i>suggest review + update.</i>
b. Written veterinary protocols	8.1	✓			
c. Vaccinations	8.2-3		✓		<i>intake time is not clear. cannot assess for compliance.</i>
d. Examination within 72 hours	8.4		✓		
e. Veterinary care/medical treatment provided			✓		<i>treatment not provided in timely fashion</i>
f. Designated treatment and isolation and/or quarantine areas		✓			
<b>Animal Adoption, Recovery, and Rehabilitation – 16 Del. C. §3003F</b>					
a. Business hours	9.2	✓			
b. 72 hour stray holding period		✓			
c. Animal recovery procedures					
1. Checking for identification on strays		✓			
2. Lost/found lists; post on website	9.1	✓			
3. Five-day recovery period implemented		✓			
d. Maintains and utilizes rescue registry		✓			
e. Health certifications on imported animals				✓	
<b>Euthanasia in Animal Shelters – 16 Del. C. §3004F</b>					
a. Five-day hold period				✓	
b. Conditions met-no reasonable alternatives				✓	<i>all cases medical, approved by vet.</i>
c. Animal care/control manager authorization				✓	
d. Severe health/behavior					
1. Veterinarian determination		✓			

e. Euthanasia technician certification on file	6.3			✓	
f. Method and procedures					
1. Euthanasia area and equipment	10.2	✓			
2. Current policy and procedure manual			✓		no manual pursuant to 10.2.2
3. Persons administering euthanasia	10.1	✓			
4. Proper authorization	11.7	✓			
5. Method and procedure	11.0	✓			
6. Verification of death	13.0	✓			

<b>Record Keeping and Reporting - 16 Del.C. §3007F</b>					
a. Animal statistics	14.1-2				
1. Quarterly report on website		✓			
2. Annual Report		✓			
b. Animal records complete	14.3		✓		no medical exam notes, no intake ti

**ADDITIONAL OBSERVATIONS/EXPLANATION:**

① Veterinary protocols are well written. Suggest they be reviewed + updated to reflect current regulations.

② Intake time is not specified in computer or manual records. We cannot determine compliance of vaccinations + exam.

③ In one case of sample reviewed, care did not appear to be provided in timely fashion.

④ No written eutha. policy + procedure manual. See Reg 10.2.2.

**CORRECTIVE ACTIONS/COMPLIANCE DATE:**

① Improve record keeping for medical care of caseload

② Note intake time in records

③ Include vet notes in animal record.

④ Update euthanasia policy + provide manual for eutha room.

Will reinspect in not less than 30 days to follow up on corrective actions.

**NUMBER OF ANIMALS AT THE FACILITY (List species and numbers.)**

Species	No.	Other Species	No.	Other Species	No.	Other Species	No.
Dogs	13						
Cats	31						
Signature of Owner, Operator or Representative would not sign				Signature of Inspecting Official(s) C. [Signature]			

reviewed with  
Betsy Jean Januszko  
+ Ryan Griffith

Copies: Original to Shelter. Copy to Delaware Office of Animal Welfare.



## Delaware Office of Animal Welfare Animal Shelter Inspection Report

Facility Name Delaware SPCA  
 Street Address 22910 Dupont Blvd, Georgetown DE 19547  
 Phone 302 856 6361 Fax \_\_\_\_\_ Email \_\_\_\_\_

Date of Inspection: 12/16/15 Start: 1:50  a.m.  p.m. Completed: 2:25  a.m.  p.m.  
 Name of Inspecting Official: Dr K. Stoltz  
 Type of Inspection:  Routine  Re-Inspection  Complaint #: \_\_\_\_\_  
 Inspection Results:  Satisfactory  Unsatisfactory  Conditional  
 This inspection is based on 16 DE Admin. Code 4501 promulgated under the authority of 16 Del. C. §3008 F.

C = Compliant    NC = Not Compliant    N/A= Not Applicable

AREA TO BE INSPECTED	REGS	C	NC	N/A	COMMENTS
<b>Facilities – 11 Del. C. §1325</b>					
a. Proper Shelter				✓	
b. Food and Water				✓	
c. Sanitary Conditions				✓	
<b>Shelter Care and Treatment – 16 Del. C. §3002 F</b>					
a. Disease control and health care program by a veterinarian: Dr. <u>Koof/Wooters</u>				✓	<u>Protocol/SOP updated</u>
b. Written veterinary protocols	8.1			✓	
c. Vaccinations	8.2-3	✓			
d. Examination within 72 hours	8.4	✓			
e. Veterinary care/medical treatment provided		✓			
f. Designated treatment and isolation and/or quarantine areas				✓	
<b>Animal Adoption, Recovery, and Rehabilitation – 16 Del. C. §3003F</b>					
a. Business hours	9.2			✓	
b. 72 hour stray holding period				✓	
c. Animal recovery procedures				✓	
1. Checking for identification on strays				✓	
2. Lost/found lists; post on website	9.1			✓	
3. Five-day recovery period implemented				✓	
d. Maintains and utilizes rescue registry				✓	
e. Health certifications on imported animals				✓	
<b>Euthanasia in Animal Shelters – 16 Del. C. §3004F</b>					
a. Five-day hold period				✓	
b. Conditions met-no reasonable alternatives				✓	
c. Animal care/control manager authorization				✓	
d. Severe health/behavior				✓	
1. Veterinarian determination				✓	

e. Euthanasia technician certification on file	6.3			✓	
f. Method and procedures					
1. Euthanasia area and equipment	10.2			✓	
2. Current policy and procedure manual		✓			updated manual
3. Persons administering euthanasia	10.1			✓	
4. Proper authorization	11.7			✓	
5. Method and procedure	11.0			✓	
6. Verification of death	13.0			✓	
<b>Record Keeping and Reporting - 16 Del.C. §3007F</b>					
a. Animal statistics	14.1-2				
1. Quarterly report on website				✓	
2. Annual Report				✓	
b. Animal records complete	14.3				

**ADDITIONAL OBSERVATIONS/EXPLANATION:**

- ① Improved medical notes for patients with illness.
- ② Has improved compliance for vaccines and exams within time frame per regulations. by noting intake time in Med recs.

**CORRECTIVE ACTIONS/COMPLIANCE DATE:**

**NUMBER OF ANIMALS AT THE FACILITY (List species and numbers.)**

Species	No.	Other Species	No.	Other Species	No.	Other Species	No.
Dogs							
Cats							
Signature of Owner, Operator or Representative				Signature of Inspecting Official(s)			
Bonnie M Madonna				[Signature]			

Copies: Original to Shelter. Copy to Delaware Office of Animal Welfare.